1. Define the following: (21 points)
   A. Access point: Any term (i.e. word, heading, etc.) in a bibliographic record that may be used to locate that record.

   B. Colophon: A statement at the end of an item giving information about one or more of the following: the title, author, publisher, printer, date of publication, or printing.

   C. Parallel title: The title proper written in another language or in another script.

   D. Integrating resource: A bibliographic resource that is added to or changed by means of updates that do not remain discrete and are integrated into the whole.

   E. ISBD: International Standard Bibliographic Description, an internationally accepted format for the representation of descriptive information in bibliographic records.


   G. Extent of an item: The first element of the physical description area.

2. Charles A. Cutter stated the function of a catalog in his Rules for a Dictionary Catalog in 1904. List his objects (functions). Rewrite these functions to make them more relevant for today’s environment. (10 points)
To enable a person to find a book of which either author, title, or subject is known.
To show what the library has by a given author, on a given subject, or in a given kind of literature.
To assist in the choice of a book as to the edition (bibliographically) or as to its character (literary or character)
To enable a person to find any intellectual creation whether issued in print, nonprint, or electronic format. To show what the library has on a given and related subjects. To show what is accessible through the library (links to other sources)

3. List three actions that have helped standardize and/or internationalize cataloging. Explain how these actions have helped. (5 points)
1901 LC began selling cards action = library accepted LC’s way.
1908 Rules action = American and British input
1961 Paris Principles action = agreement by 53 countries
1960 MARC developed action = many accepted so could use computer
1967 OCLC formed action = many accepted so could use cooperative cataloging and use computer
1970’s ISBD developed action = allowed parts of the bibliographical record to be deciphered without knowing the language.
1978 AACR2 published action = based on Paris Principles and input from England, Canada, and US.

4. What are the eight areas of description in a bibliographic record? (4 points)
   Title and statement of responsibility
   Edition
   Material (or type of publication) specific details
   Publication, distribution, etc.
   Physical description
   Series
   Notes
   Standard number and terms of availability

5. In the partial MARC record below identify: (10 points)
   A. A tag: ______100, 245, 260, 300, or 650_____
   B. A subfield __Johnson, Spencer, Who moved my cheese?, New York, Putnam, c1998, 94 p., ill., or 22 cm._________________
   C. A subfield code __$a, $b, or $c_______________
   D. An indicator ___1 or 0______________
   E. list the prescribed punctuation in the fifth line: _: ;_________
   F. List the encoding in the second line: _245 10 $a $b____________

   100 1_ $a Johnson, Spencer.
   245 10 $a Who moved my cheese? : $b an a-mazing way to deal with change in your work and in your life / $c Spencer Johnson.
   300 __$a 94 p. : $ ill. ; $ 22 cm.
   650 _0 $a Change (Psychology)
1. Prepare a MARC bibliographic record for *Scheduling Theory and Its Applications*. Photocopies of the title page and verso of the title page are given. The information for the physical description is written on the verso of the title page. (20 points)

2. Prepare a bibliographic record for *The Village of Round and Square Houses*. Photocopies of the title page and verso of the title page are given. The information for the physical description is written on the verso of the title page. This is a children’s book about a grandmother explaining to her listeners why in their village on the side of a volcano the men live in square houses and the women in round ones. (20 points)

For questions one and two, you only have to use MARC tags. You do not have to use indicators and subfield codes. You only have to include fields 010, 020, 245, 250, 260, 300, 440, 500, 504, and 520 if applicable.

3. Determine main entry and added entries for the following: (10 points)

- **A JAPANESE TEA PARTY** a.e.
  - Alan Massengale m.e.
  - Sachi Macki a.e.

- **THE JOY AND AGONY OF CATALOGING** m.e.
  - Ann Combs a.e.
  - Greg Brandenberger
  - Jill Rosen
  - Barbara Allen

- **SUMMONED BY BOOKS** m.e.
  - Edited by
  - Patrick Davison a.e.

- **Kentucky Virtual Library Membership Directory** a.e.
  - Kentucky Virtual Library m.e.
Scheduling theory and its application / edited by Philippe Chretienne … [et al.].
xv, 365 p. : ill. ; 24 cm.
Includes bibliographical references and indexes.

The village of round and square houses / Ann Grifalconie ; illustrations by Jean Jacobs.
[28] p. : col. ill. ; 24 x 27 cm.
Caldecott honor book
A grandmother explains to her listeners why in their village on the side of a volcano the men live in square houses and the women in round ones.