LIS 655-201
Spring 2004
Assignment 1
15 points

Prepare bibliographic records for the following two books: *Tough Choices* and *The One Minute Manager*. They are in the cataloging box on reserve. Include the eight areas of a bibliographic record if applicable. You do not need to include access points, subject headings, or call number.

Here is an example.

Jonathan Livingston Seagull / by Richard Bach ; photographs by Russell Munson. — New York : Macmillan, c1970. — 93 p. : ill. ; 22 cm. — Because he spends so much time perfecting his flying form instead of concentrating on getting food, a seagull is ostracized by the rest of the flock.

Or if you know MARC

245 10 Jonathan Livingston Seagull / $c by Richard Bach ; photographs by Russel Munson.
300 $d 93 p. : $b ill. $c 22 cm.
520 Because he spends so much time perfecting his flying form instead of concentrating on getting food, a seagull is ostracized by the rest of the flock.