## Using YouTube

### \*\*\*\*Note: This document reflects PC instructions, but MAC would likely be similar.\*\*\*\*

**Signing Up: You'll need to do this ONCE.** In order to upload files to YouTube, you must first sign up for a free account.

- 1. Use your web browser to navigate to <a href="http://www.youtube.com">http://www.youtube.com</a>.
- 2. Click the Sign in button near the top of the

screen, and then click CREATE AN ACCOUNT at the bottom of the sign-in window. (Once you sign up, you can return to this page to sign in as needed.)

3. Follow the instructions to create a free google account that will provide access to YouTube. You may either use a valid email address or create a new google email address along the way. You may have to include a telephone number for security purposes.

One account. All of Google.
Sign in to continue to YouTube
9
Email
Password
Sign in
Stay signed in Need help?
Create an account

### Uploading Videos: You'll do this each time you want to post a video to YouTube

1. Navigate to <u>http://www.youtube.com</u> and click the

asked to sign in if your computer doesn't remember your credentials.

 Use the drop-down menu to select whether you want the video to be Public, Unlisted, or Private. I generally choose "Unlisted" as this allows you to share a link with your students while not posting the video publically. Note that anyone who has the link will be able to view your video.

Unlisted	•
Publi	с
Unlis	ted
Priva	te

button (top right). You may be

3. Click the



button near the center of the screen.

Select files to upload

4. This will open Windows Explorer. Navigate to the location of your \*.MP4 file and select the file to be uploaded. The video will begin uploading and you will see a screen that looks something like Figure 1 (see top of page 2). You may wish to change some settings:

Done

a. Title and Description (click the

button to save).

Upload

b. You can add a

Custom thumbnail

that will display at the beginning of the video.

Most picture formats are accepted (e.g. \*.JPG). \*\*\*Note: Requires completion of #3 under notes on last page.\*\*\*

c. Under advanced settings there are other items that you can change if you choose.

Figure 1. YouTube's video processing page.

a	PROCESSING 90%  Click "Done" to confirm.  Basic info Advanced settings		
Upload status:	Video For Upload	U	Jnliste
Processing your videa. Your video will be live at: http://youtu.be/Vb6knl2gjwl	Description	*	+ Add
	Tags (e.g., albert einstein, flying pig, mashup)		
	VIDEO THUMBNAILS		
	Thumbnail selections will appear when the video has finished processing.	Custom th Maximum file	e size

### **Reviewing and Sharing Your Videos**

These instructions assume you are posting videos in the "Unlisted" Format.

- Next to the UPLOAD button in the upper right corner is a "Gear" that opens up a pull-down menu. From this menu, select "VIDEO MANAGER". This will take you to a page that lists your uploaded videos, similar to Figure 2 (next page).
- You can EDIT numerous items either by clicking the EDIT button, or the arrow next to it (which opens a menu of additional options. Be careful with the "delete" button (and it is a good idea to always maintain a copy of your video on your computer). Feel free to explore.
- 3. To share your video, you'll need to obtain the necessary URL. It is given immediately after video creation, but you can find it again later in the following way:
  - a. From the video manager, click on the video you wish to share. This will actually start it playing.
  - Scroll down below the video where there are a number of options you can play with if you like (see Figure 3). In particular, there are a number of options under "CHANNEL SETTINGS" that I typically turn off.
  - c. To find the link required to share the video, click the SHARE link (see Figure 3). This produces a URL (see Figure 4) that you can share with your students via email or course distribution software (the same URL would be shared by using the EMAIL function). If you are so inclined, you can also embed the video in your own webpage using the HTML code found behind the EMBED link if you so choose.

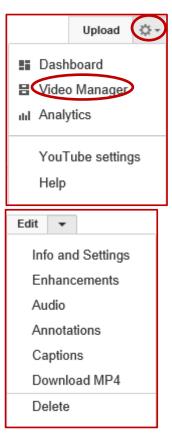


Figure 2. YouTube's video manager page.

You Tube =-			Q Upload 🌣 - Joe Nolan 🗘 🞴
Joe Nolan		Uploads 24	Search uploads  • Q
DASHBOARD		Actions V Add to Tag V	View: Newest -
VIDEO MANAGER		Acuons * Aut to Tay *	VIEW. NEWESL ·
Uploads Live Events Playlists		Statistics for Researchers Researchers Researchers Researchers Researchers Researchers Researchers Researchers Researchers B227 Edit	
Fags Search History .ikes		Statistics for Researchers Automatic Measure Automatic Measure Auto	ılı  183 M
COMMUNITY	~	STA 514 BratinCare Research March 9, 2014 12:51 PM	
ANALYTICS	~	in StarCourth 11:19 Edit ▼	0
CREATION TOOLS	~	Statistics for HealthCare Research Interdiction to ANOTA Basics March 9, 2014 9:47 AM	th184 

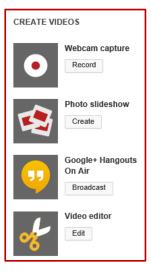
### Figure 3. Finding your video links.

Analytics Video Manager	Crunch	8			
Joe Nolan ·				98 \	/iews
📫 Like 🏴	About Share	e Idd to		du	
Uploaded on Mar 9, 2014 No description available.	Show more				
Figure 4. The video sharing link					
This video is unlisted. Be of Share this video Embed	considerate and think twice	e before sharin	g.		
f У 8+ 🕒 🌚 1	t 🔞 🛰 in 🗸	<mark>2                                    </mark>	digg		
http://youtu.be/FDkM	103G6xhU	Start at:	2:58	]	

Some additional notes:

### Notes:

- 1. There is a HELP link at the bottom of YouTube's webpage.
- 2. From the UPLOAD page, there are a few capturing/editing options on the right side of the screen (see figure). In particular, the editor can be used to splice videos together.
- 3. By default, videos are allowed to be no more than 15 minutes long. There is also a size limit of 20 GB (that's pretty big!). If you need more, you'll have to verify your account. Begin this process by navigating to the gear menu next to the upload button, and select "YOUTUBE SETTINGS". Then select "VIEW ADDITIONAL FEATURES". There are several things here that can be customized depending on your user-level.
  - a. Under FEATURES, These include the ability to verify your account and then use custom thumbnails and longer videos.



#### CHANNEL SETTINGS

Features
Defaults
InVideo Programming
Fan Finder
Advanced

b. Under DEFAULTS, you can change the default settings for Advanced uploading videos (so that you don't have to do this all the time). I've shown a copy of the settings I use on the last page (and they are quite

different from the original defaults).

- c. Under ADVANCED there are additional settings that can be changed. I generally choose "DO NOT" for all of these.
- 4. The following video file formats are supported: .MOV, .MPEG4, .AVI, .WMV, .MPEGPS, .FLV, 3GPP, WebM. If you have a different format, you can visit the YouTube Format Troubleshooter at <u>https://support.google.com/youtube/troubleshooter/2888402?hl=en&ref\_topic=2888648</u>, or you can ask me how to convert specific video formats to others.
- 5. The .AVI file format is uncompressed video (so it will be large in size) and will take a while to upload if you don't have a fast internet connection. Contact Mike if you would like to convert your .AVI file to another file type.
- 6. Depending on the hardware/software you are using, there are options to increase/decrease the resolution/bitrate of your created video. In general, a 360p (or 640 x 360) resolution video is just fine, easily viewable, and keeps the file size small, both for uploading purposes and for viewing purposes. Contact Mike regarding other options.

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# Upload Defaults

Set defaults for videos you uploa	d through your web browser. These settings can be overridden on individual videos.
Privacy	Unlisted 👻
Category	Education -
License	Standard YouTube License -
Title	
Description	
Tags	
Comments and responses	Allow comments All  Users can view ratings for this video
Caption certification	This content has never aired on television in the U.S.
Suggest video improvements	Never show edit suggestions 🔻
Video location	Search
Video statistics	Make video statistics on the watch page publicly visible 😨