Kentucky Community and Technical College System

REVERSE TRANSFER OF CREDIT -- APPLICATION FOR DEGREE

APPLICATION TO BE COMPLETED BY CANDIDATES FOR CREDENTIALS

Applications are due in the Office of the University Registrar at Northern Kentucky University AC 301

Please complete this application and submit to NKU's Office of the University Registrar. Your application will be forwarded to your previous KCTCS home college and reviewed for degree eligibility. You will receive notification from your former college. All credentials for which you are applying should be listed on this application. **If the application is incomplete, it will not be processed.**

Please print your name CLEARLY. Your name will appear on your credential(s) as it appears in PeopleSoft, so make sure this form reflects the name you would like in PeopleSoft.

Name: _____

First **Middle** **Last** **Previous**

Mailing Address: _____

_____

KCTCS Student ID: _____ **Preferred Phone Number:** _____ **Birthdate:** _____

KCTCS Institution granting your degree: _____

I AM APPLYING FOR (circle one):

Associate in Arts/Science (AA/AS)
Associate in Fine Arts (AFA)
Associate in Applied Science (AAS)

If applying for AAS, list program: _____

_____

Signature of Student **Date**

On the basis of a review of the course requirements for the program listed above, this student has satisfied all graduation requirements and will be awarded an associate degree from _____(name of institution)_____.

_____

Signature of Certifying Official **Date**

Office Use Only: High school diploma/GED for Associate verified by: _____ Residency Requirement verified by: _____

Applied By: _____ Date: _____ GPA: _____ Audit By: _____