

TRANSFER PATHWAY GUIDE

2025-2026

Associate of Science in Business Administration at Sinclair College to a
Bachelor of Science in Business Administration – Human Resource Management
at Northern Kentucky University

Overview

Completion of the following curriculum will satisfy the requirements for the Associate of Science (AS) in Business Administration degree at Sinclair College and leads to the Bachelor of Science in Business Administration (BSBA) – Human Resource Management degree at Northern Kentucky University (NKU).

Degree Requirements for Sinclair College

To earn a degree at Sinclair College, a student must complete a minimum of 60 credit hours, attain a minimum cumulative GPA of 2.0, and earn a minimum of 20 credit hours at Sinclair College.

Admission Requirements to NKU

Students completing an associate degree with a cumulative GPA of 2.0 or higher will be accepted into NKU. The BSBA is a selective admission program. All BSBA students, including transfer students, enter as pre-majors prior to earning full admission to the major.

BSBA pre-majors must complete each of the six designated selective admission courses (ACC 200, ACC 201, BUS 230, ECO 100, ECO 101, and MKT 205, or approved Sinclair College course equivalents) in the BSBA Business Core with a grade of C- or better and earn an overall NKU GPA of 2.50 or better or a minimum GPA of 2.50 in the six selective admissions courses to be admitted into any BSBA major. All transfer students must complete a minimum of 12 credit hours at NKU (in any combination of courses) in order to establish an NKU GPA before applying for admission to the BSBA major. Students must meet pre-requisites for each course.

This major can be completed face-to-face or online. If completed fully online, courses are offered in seven-week formats. Tuition for online accelerated programs differs from face-to-face tuition. Scholarship pricing is available to Sinclair College students who choose to enroll in the fully online program. Visit our website for more information about the [Business Administration – Human Resource Management Accelerated Online program](#).

Tuition and Scholarships

For information on tuition and scholarships, please visit <https://nku.edu/admissions/adult/online.html>

NKU Contact

For more information, students should contact Kim McCoy, Assistant Director of Transfer Services, at mccoyk8@nku.edu.

Degree Requirements for NKU

To earn a bachelor's degree at NKU, students must complete a minimum of 120 credit hours with at least 45 credit hours numbered 300 and above. In addition, at least 25% of the credit hours required for the degree and the last 30 credit hours must be completed at NKU. Students must have an overall GPA of 2.0 and meet all prerequisites for courses and requirements for the major. All students successfully completing the BSBA major in Human Resource Management automatically earn an interdisciplinary Minor in Business as part of their required course of study for the degree.

**SINCLAIR COLLEGE AS IN BUSINESS ADMINISTRATION TO NKU BSBA – HUMAN RESOURCE
MANAGEMENT CHECKLIST**

Sinclair College

Category 1: Sinclair Requirements for the AS in Business Administration

Sinclair Course	Course or Category	Credits	NKU Course	Completed
ACC 1210	Introduction to Financial Accounting	3	ACC 200	
ACC 1220	Introduction to Managerial Accounting	3	ACC 201	
BIS 1120	Introduction to Software Applications	3	BIS 101	
COM 2211	Effective Public Speaking	3	CMST 101	
ECO 2160	Principles of Macroeconomics	3	ECO 100	
ECO 2180	Principles of Microeconomics	3	ECO 101	
ENG 1101	English Composition I	3	ENG 101	
ENG 1131	Business Writing	3	ENG 340	
LAW 1101	Business Law	3	BUS 230	
MAN 1107	Foundations of Business	3	BUS 101	
MAN 2150	Management & Organizational Behavior	3	MGT 205	
MAT 2160	Calculus for Business & Economics	5	MAT 200T	
MAT 2170	Business Statistics I	4	STA 205	
MRK 2101	Principles of Marketing Management	3	MKT 205	
ENG 1201	English Composition II	3	ENG 102	
TBS XXX	Ohio Transfer 36: Natural & Physical Sciences Elective	7	TBD XXX	
TBS XXX	Ohio Transfer 36: Social & Behavioral Sciences Elective	3	TBD XXX	
TBS XXX	Ohio Transfer 36: Arts & Humanities Elective	6	TBD XXX	
	Total Associate Degree Hours	64		

TBS XXX means to be selected by Sinclair College student.

TBD XXX means to be determined by NKU based on course selected at Sinclair College.

Northern Kentucky University

Category 2: NKU Business Core Requirements for the BSBA

NKU Course	Course	Credits	Sinclair Course	Taken at Sinclair
ACC 200	Introductory Financial Accounting	3	ACC 1210	x
ACC 201	Introductory Managerial Accounting	3	ACC 1220	x
BIS 300	Management Information Systems	3		
BIS 380	Quantitative Analysis for Business	3		
BUS 230	Legal Environment	3	LAW 1101	x

NKU Course	Course	Credits	Sinclair Course	Taken at Sinclair
BUS 301	Business Professionalism/Career Prep	3		
BUS 330	Ethics: Managerial Decision Making	3		
ECO 100	Principles of Macroeconomics	3	ECO 2160	x
ECO 101	Principles of Microeconomics	3	ECO 2180	x
FIN 305	Principles of Finance	3		
MAT 114	Finite Mathematics	3	MAT 1460	
MGT 300	Behavior in Organizations: Understanding Organizational Life	3		
MGT 303	Foundations of International Business	3		
MGT 305	Operations Management in Business	3		
MGT 490	Business Policy	3		
MKT 205	Principles of Marketing	3	MRK 2101	x
STA 205	Statistical Methods	3	MAT 2170	x
	Total NKU Major Credit Hours	51		
	Less Major Credit Hours from Sinclair	21		
	Subtotal Major Credit Hours at NKU	30		

Category 3: NKU Major Requirements for the BSBA – Human Resource Management

NKU Course	Course	Credits	Sinclair Course	Taken at Sinclair
HRM 301	Training and Employee Development	3		
HRM 302	Recruiting and Selecting Human Resources	3		
HRM 303	Employment Law	3		
HRM 304	Compensation and Benefits	3		
HRM 480	Strategic Human Resources	3		
MGT 340	Human Resource Administration	3		
Select 1: HRM 300 HRM 396 MGT 320	Select one course from the following: Introduction to Labor-Management Relations Human Resource Management Internship (1-3) Managing A Diverse Workforce	3		
	Subtotal Major Credit Hours at NKU	21		

Category 4: Additional Requirements at NKU

NKU Course	Course	Credits	Sinclair Course	Taken at Sinclair
	Subtotal Elective (300/400 level) Hours	6		
	Total Baccalaureate Degree Credit Hours	120		

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