

# TRANSFER PATHWAY GUIDE

# 2019-2020

Associate in Applied Science in Medical Assisting

to Bachelor of Science in Health Science (Completion Track)

## Overview

Completion of the following curriculum will satisfy the requirements for the Associate in Applied Science in Medical Assisting degree at a Kentucky Community and Technical College institution and leads to the Bachelor of Science in Health Science degree at Northern Kentucky University.

## Applying to the KCTCS2NKU Program

Students can apply to participate in the pathway program by completing the online application on the NKU transfer webpage. Students must be enrolled in at least six credit hours at their KCTCS institution, enrolled in an associate degree program, plan to transfer to NKU, and maintain a minimum 2.0 cumulative GPA at their KCTCS institution.

## Degree Requirements for KCTCS

1) completion of minimum 60 credit hours, 2) minimum cumulative GPA 2.0, 3) minimum of 25 percent of credit hours required for the degree earned at the institution awarding the degree, 4) demonstration of digital literacy.

Progression in the Medical Assisting program is contingent upon achievement of a grade of “C” or above in each required course and maintenance of a 2.0 cumulative grade-point average or above (on a 4.0 scale). Clinical orientation and externship are “non-paid work assignments.” CPR requirements must be successfully completed prior to enrolling in the first clinical externship and must be kept current throughout the program. Transportation to the physician’s offices/community agencies is the responsibility of the student.

## Admission Requirements to NKU

Students completing an associate degree with a cumulative GPA of 2.0 or higher will be accepted into NKU. Students wishing to enroll in the Health Science Completer degree must have a minimum college GPA of 2.30. The Degree Completion Track is designed for students who have an earned associate degree in a health discipline looking to complete a bachelor’s degree.

*This major is offered exclusively in an online accelerated format at NKU. Courses are completely online and offered in seven week formats. Please note that tuition for online accelerated programs differs from regular tuition and students in online accelerated programs are not eligible for any NKU scholarships.*

## Degree Requirements for NKU

To earn a bachelor’s degree at NKU, students must complete a minimum of 120 credit hours with at least 45 credit hours numbered 300 and above. In addition, at least 25% of the credit hours required for the degree and the last 30 credit hours must be completed at NKU. Students must have an overall GPA of 2.0 and meet all prerequisites for courses and requirements for the major. An associate of applied science (AAS) degree or equivalent from a regionally accredited institution serves as an imbedded minor for the program.

## General Transfer Information

Students must complete the online application to NKU. There is no application fee for students who are transferring from a KCTCS institution.

**KCTCS Scholars Award**: Students who are KY residents transferring directly from a KCTCS institution with at least 36 hours from that institution and minimum GPA of 3.0, were never enrolled as a degree-seeking student at NKU, and will be enrolled in at least 12 credit hours both fall and spring semester are eligible for a limited number of $2,500 annual scholarships ($1,250 per fall and spring). Students must gain admission to NKU by June 15 for fall and November 1 for spring to be eligible for a possible scholarship. Online accelerated programs are not eligible for the KCTCS Scholars Award.

### KCTCS AAS IN MEDICAL ASSISTING

### TO ­­­­­­­­­­­­­­­NKU BS IN HEALTH SCIENCE (COMPLETION TRACK) CHECKLIST

### Kentucky Community and Technical College System

#### Category 1: KCTCS General Education Requirements

| **KCTCS Course** | **Course or Category** | **Credits** | **NKUCourse** | **Completed** |
| --- | --- | --- | --- | --- |
| ENG 101 | Writing I (WC) | 3 | ENG 101 |  |
| TBS XXX | Heritage or Humanities Course (AH) | 3 | TBD XXX |  |
| PSY 110 | Introduction to Psychology (SB) | 3 | PSY 100 |  |
| MAT 105 orMAT 110 orTBS XXX | Mathematics for Business orApplied Mathematics orHigher Level Quantitative Reasoning Course | 3 | MAT 100TMAT 100GTBD XXX |  |
| BIO 135 | Basic Anatomy and Physiology W/Lab (SL)  | 4 | BIO 121/121L |  |
|  | **Subtotal General Education Courses** | **16** |  |  |

TBS XXX means to be selected by KCTCS student.

TBD XXX means to be determined by NKU based on course selected.

It is recommended that students take MAT 151, MAT 161, or STA 151 to help prepare them for a statistics courses at KCTCS or NKU. Then, if able, take STA 251 while at your KCTCS institution.

(MAT 151 or MAT 161 or STA 151) + STA 251 = STA 100T + STA 205 at NKU.

BIO 137 and BIO 139 (NKU’s BIO 208 with Lab and BIO 209 with Lab) may be substituted for BIO 135.

#### Category 2: KCTCS AAS Requirements

| **KCTCS Course** | **Course or Category** | **Credits** | **NKUCourse** | **Completed** |
| --- | --- | --- | --- | --- |
| DIL XXX | Digital Literacy | 3 |  |  |
| AHS 115 orCLA 131 or MIT 103 | Medical Terminology orMedical Terminology from Greek and Latin orMedical Office Terminology | 3 | BIO 272 |  |
| MAI 105 | Introduction to Medical Assisting | 3 | HSC 200T |  |
| MAI 170 | Dosage Calculations | 2 | HSC 200T |  |
| MAI 230 orMIT 104 | Medical Insurance orIntro to Medical Insurance | 3 | HSC 300T HSC 200T |  |
| MAI 120 | Medical Assisting Laboratory Techniques I | 3 | HSC 200T |  |
| MAI 140 | Medical Assisting Clinical Procedures I | 4 | HSC 200T |  |
| MAI 150 orMIT 217 | Medical Assisting Administrative Procedures I or Medical Office Procedures | 3 | HSC 200T |  |
| MAI 270 | Pharmacology for the Medical Assistant | 3 | HSC 105 |  |
| CPR 100 or KHP 190 | CPR for Health Care Professionals orFirst Aid and Emergency Care | 1(2) | HEA 100T HEA 135 |  |
| MAI 220 | Medical Assisting Laboratory Techniques II | 3 | HSC 300T |  |
| MAI 240 | Medical Assisting Clinical Procedures II | 4 | HSC 300T |  |
| MAI 250 orMIT 227 | Medical Assisting Administrative Procedures II or Medical Office Software | 3 | HSC 300T UND 100T |  |
| MAI 200 | Pathophysiology for the Medical Assistant | 3 | HSC 300T |  |
| MAI 281 | Medical Assisting Practicum | 1 | HSC 300T |  |
| MAI 284 | Medical Assisting Externship | 2-3 | CEP 300 |  |
| MAI 289 | Medical Assisting Assessment Preparation | 1-2 | TBD XXX |  |
|  | **Subtotal AAS Requirement Courses** | **45-48** |  |  |
|  | **Total Associate Degree Hours** | **61-64** |  |  |

### Northern Kentucky University

#### Category 3: Additional General Education Courses

| **NKU****Course** | **Course or Category** | **Credits** | **KCTCS****Course** | **Taken at KCTCS** |
| --- | --- | --- | --- | --- |
| ENG 102 | Written II | 3 |  |  |
| CMST 101 | Oral Communication | 3 | COM 181 |  |
| TBS XXX | Natural Science  | 3 |  |  |
| TBS XXX | Cultural Pluralism | 3 |  |  |
| TBS XXX | Individual and Society | 3 |  |  |
| TBS XXX | Culture and Creativity | 3 | TBD XXX | x |
| TBS XXX | Culture and Creativity | 3 |  |  |
| TBS XXX | Global Viewpoints | 3 |  |  |
|  | **Subtotal General Education Credit Hours** | **21** |  |  |

The KCTCS Heritage and Humanities course will likely transfer as a Culture and Creativity credit, but discuss your choice with an advisor to know for sure which NKU general education category it will fulfill.

If students choose the BIO 137 and BIO 139 option instead of BIO 135, they will fulfill both science general education requirements at NKU.

#### Category 4: Major Requirements for BS in Health Science

| **NKU****Course** | **Course** | **Credits** | **KCTCS****Course** | **Taken at KCTCS** |
| --- | --- | --- | --- | --- |
| CHP 500 | Teaching & Learning in Healthcare Education | 3 |  |  |
| HIN 355 | Foundations of Health Informatics | 3 |  |  |
| HSC 410 | Healthcare Management | 3 |  |  |
| HSC 413 | Aging in Today’s Society | 3 |  |  |
| HSC 415 | Ethical and Legal Issues in Healthcare | 3 |  |  |
| HSC 421 | Healthcare Research | 3 |  |  |
| HSC 440 | Issues in Chronic Disease Management | 3 |  |  |
| HSC 480 | Global Perspectives in Healthcare | 3 |  |  |
| HSC 510 | Trends and Cultural Issues in Healthcare | 3 |  |  |
| LDR 308 | Leadership Development | 3 |  |  |
| STA 205 | Statistical Methods | 3 | STA 220 or(STA 151 or MAT 161) + STA 251 |  |
|  | **Subtotal Major Credit Hours at NKU**  | **33** |  |  |

**Category 5: Additional Requirements at NKU**

| **NKU Course** | **Course** | **Credits** | **KCTCS Course** | **Taken at KCTCS** |
| --- | --- | --- | --- | --- |
|  | **Subtotal Elective (300/400 level) Hours** | **2-5** |  |  |
|  | **Total Baccalaureate Degree Credit Hours** | **120** |  |  |

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