April 2024

Graduating Students

Graduates' email accounts are not deleted. Access to the myNKU portal is retained. Graduates' email boxes retain their past email messages. For additional information see the Alumni web page.

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Audit your Web Pages for Broken Links

To maintain the validity and accessibility of your web pages, please dedicate time to review your web pages and all internal and external links. Web pages and documents should be accurate, accessible, and easy to read across all device types. Take special care to avoid spreadsheets and inaccessible PDFs. Request a consultation with our accessibility team for additional assistance.

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Canvas Maintenance Outage

April 4, from 12:05 am through 4:05 am Instructure will be performing maintenance on Canvas. The interruption is expected to last approximately 10 minutes, however, the full duration of the maintenance window may be utilized if needed. Canvas access will be unavailable during the maintenance upgrade.

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2024 Hana Database Migration

As previously announced, NKU is migrating the myNKU system. Initially, student information, finance, Human Resources, and reporting will be migrated. Please see the communication plan to follow our progress. Note that these early migration months will not have a major impact on current NKU operations.

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Bit Torrent Blocked

In line with other Kentucky state universities, NKU will block the use of the bit torrent internet protocol on the residential housing network, after the spring semester, on May 6. This mirrors the main campus network, which has already been blocked for the past two semesters. While bit torrent can be used for legitimate purposes, such as

downloading legally distributed free software, the majority of its use is for the illegal downloading of copyrighted materials, such as movies, music, television shows, and video games.

NKU has received numerous copyright complaints that have been traced to the residential housing network. To ensure NKU and its students avoid potential legal issues, the bit torrent internet protocol will be permanently blocked.

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Norse Tech Bar Loaned Equipment

All technology equipment loaned by the Norse Tech Bar (NTB) must be returned no later than Friday, May 3rd, during exam week, for inventory and maintenance.

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Beware of Phishing Attempts Targeting the NKU Community

NKU IT is aware of a phishing campaign targeting our community. Some of you may have received malicious text messages attempting to bypass our information security measures and compromise NKU credentials. These messages falsely claim to be from NKU Management or NKU IT, pressuring you to submit your educational details for verification to avoid account termination.

These are examples of the **scam text messages**:

NKU N0TICE! You submitted your Edu details for verification to prevent the termination of your account days back.

Your verification process is about to be carried out, failure to have this done now will result in the closure of your account!

Respond with a YES if you are available to receive your verification call now!

NKU Management
NKU IT representative

NOTICE!!! Failure to have your verification done now will result in the closure and termination of your Edu email account! Verify with the attached link above now!

NOTE! You are required to input your valid edu email and pass and have your App or Phone authentication done right away! Thank you

Please be advised:
- NKU will never request sensitive information such as passwords or personal details via unsolicited messages.
- Do not respond to these messages.
- Do not click on any links or attachments from suspicious or unexpected communications.

If you have engaged with the malicious scammer:
- Immediately change your password to help secure your account.
- Notify abuse@nku.edu for further assistance.
- For immediate help, contact the IT Help Desk.

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Excel Training Options

IT's training team will be offering basic and intermediate Excel training classes. Initially, these classes will be offered in FH 284 as face-to-face classes. To register for classes go to the training web page.

Excel Basics:
This training will focus on the fundamentals of working with data in Microsoft Excel. Topics include:
- An introduction to the user interface
- Data Entry and Formatting
- Printing and Finishing Options

Intermediate Topics in Excel:
This training assumes a level of proficiency with Microsoft Excel and is designed to empower participants by giving them tools they can use to work with their data more efficiently. Topics include:
- Sorting and Filtering Data
- Table Creation and Manipulation
- Charts and Graphs
- Pivot Tables
- Basic Formulas

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Website Spring Cleaning

This is the time for spring cleaning your website! In this age of digital information, we tend to gather electronic clutter. We encourage you to deactivate and then delete unpublished electronic files and PDFs in the AEM Digital Asset Manager (DAM). Google searches can still find unpublished items residing in the DAM, so make sure there are no outdated documents left there.

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Old versions/webpages can always be saved to OneDrive to preserve historical data; a bonus is that this does not negatively impact our accessibility score. Please schedule a consultation with our Accessibility Team for additional assistance.

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Sending and Receiving Encrypted Email

Email is not a secure method to share sensitive data or personally identifiable information (PII). Email messages can be compromised if they are intercepted in transit. Encrypting email is quick with Outlook. Please see NKU IT's easy-to-follow email encryption instructions for how to send and open encrypted email messages.

Remember, during tax season scammers are especially active in trying to gather information that frequently leads to identity theft. Encrypt your information for an additional level of security.

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IT Maintenance Reminder

Saturday, early mornings from midnight to 6:00 am are the NKU IT maintenance windows. For alerts regarding which services will be unavailable, see IT's Service Alerts web page.

Additionally, you can check the status of some cloud-based services from this webpage. Status pages are available for:
- Canvas
- Campus Groups
- Kaltura
- Microsoft Office 365
- Microsoft Teams
- Qualtrics
- Zoom

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Web Editor Training for Accessibility

Web editors who need an accessibility training refresher for their web pages may register for a class or request one-on-one training.

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