4:30-5:30 p.m. Check in/Student Resource Fair/Meet Program Faculty

- Speak with representatives from various student support offices (Steely Library, Financial Assistance, Student Account Services, etc.) and program faculty*

*Refreshments provided

5:30 p.m. Welcome
Dr. Matt Cecil, Provost & Executive Vice Provost for Academic Affairs

5:40 p.m. Getting Started at NKU - Sheena Brooks, Director of Graduate Education
Dr. Robert Zai III, Assoc. Professor Graduate Teaching and Learning Librarian
Kathleen Spada, Writing Center Coordinator, Learning PLUS
Dr. Christopher Lawrence, Director MS in Clinical Mental Health Counseling - Mental Health Awareness

Student Panel - Tips for Academic Success Inside & Outside of the Classroom

6:30 -7:00 p.m. Kimberly Zink, Assistant Director of Graduate Admissions- Questions for Admissions
Connect with peers, engage with faculty and develop a framework for success at NKU

Real Ambition Real Success

OFFICE OF GRADUATE EDUCATION
302 LUCAS ADMINISTRATIVE CENTER | HIGHLAND HEIGHTS, KY 41099
GRADUATE@NKU.EDU | P: (859) 572-6364

NEW GRADUATE STUDENT ORIENTATION

WHERE:
Student Union 107A

WHEN:
Thursday
August 17, 2023
5:00-7:00 p.m.

NKU
NORTHERN KENTUCKY
UNIVERSITY

New Graduate Student Orientation

Fall 2023

Get your ALL CARD Today by 5:30!

Visit the ALL CARD office in Student Union room 120.

Please bring a current driver's license, state-issued photo ID, or passport with you. You will be asked for your social security number or Student ID number to look up your record.

It takes just a few minutes to take your picture and make your NKU ALL CARD!

Admissions Policies

- I've been admitted, now what?
  - Full Admission
    - No holds, no further action required
  - Provisional Admission
    - Valid for one semester only
    - Missing documents or specific conditions for academic performance expectations or pre-requisite courses were included in admission letter
    - Evaluated at the end of the semester for full admission

NKU Accounts

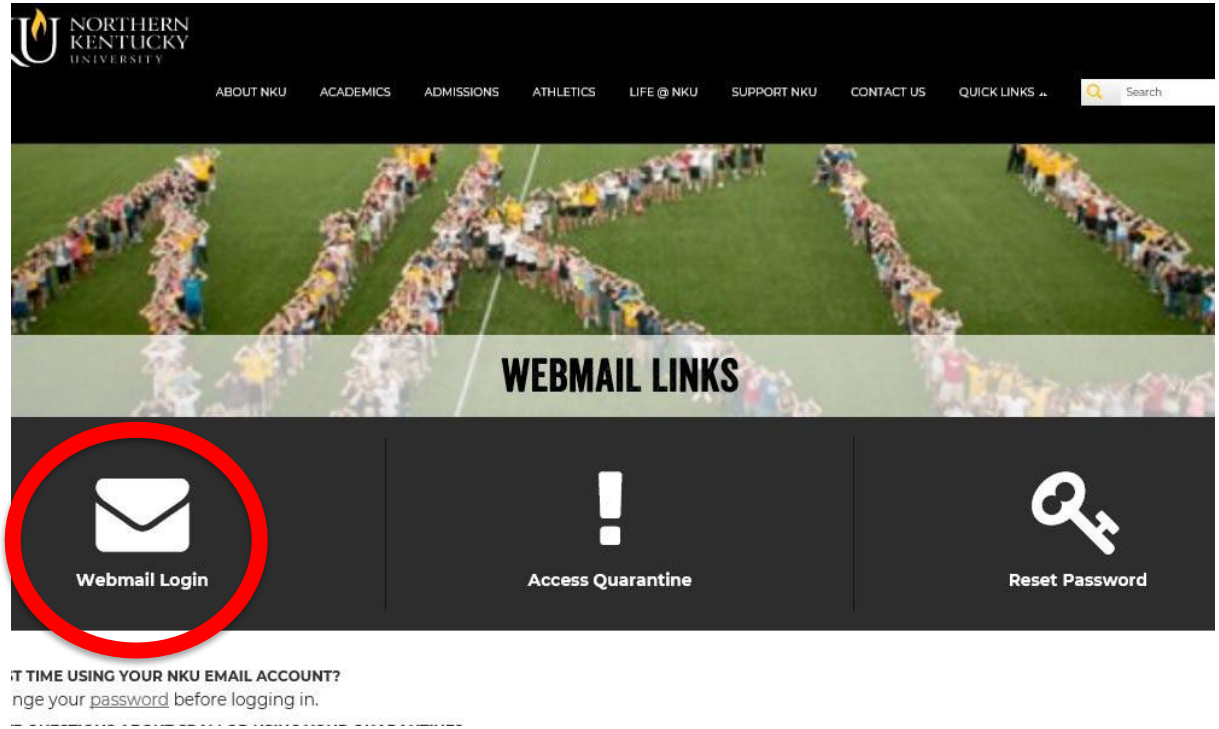
Activate your NKU username and password ASAP at https://password.nku.edu/

- Your NKU username and password will be used for your NKU e-mail, myNKU, and Canvas. Be sure to check your NKU e-mail daily.

NKU E-mail

Visit http://webmail.nku.edu/ to access your email.

Select “Webmail Login.” Log in using your username and password.



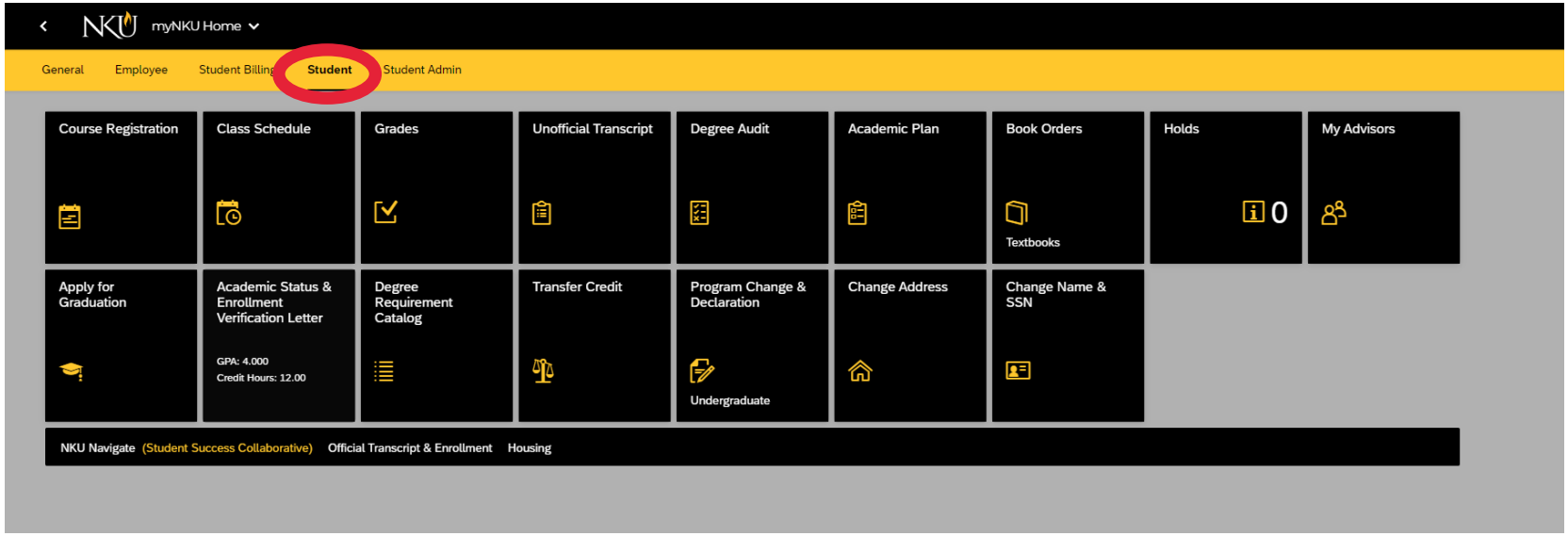
MyNKU – Student Portal

Log in to MyNKU, https://mynku.nku.edu/ (or via Quick Links), using your NKU username and password.

- Student Tab: View and update your student records.
  - Address updates, unofficial transcript, registration
- Financial Aid: View, accept and decline federal student aid awards.
- Biller Direct: View and pay tuition.

MyNKU Student Self-Service

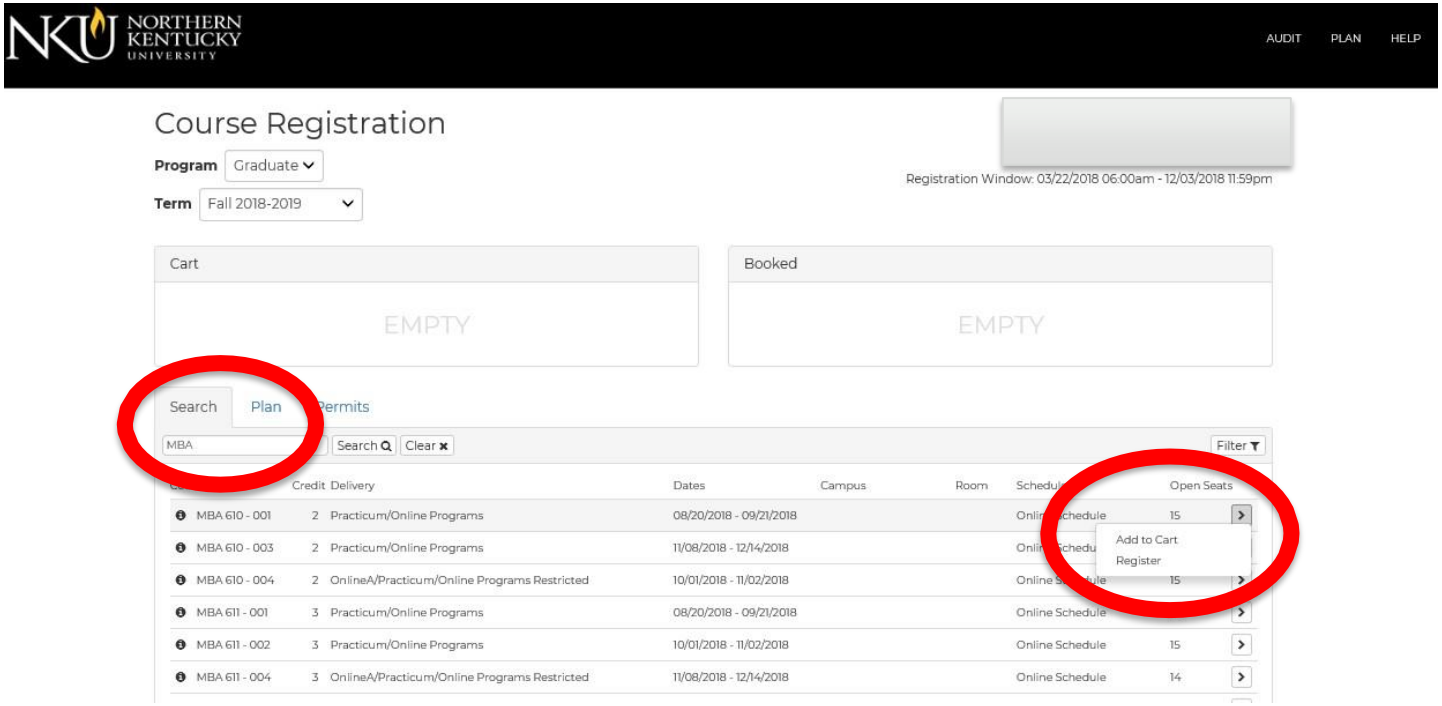
Access Course Registration, Class Schedule, Address Information, Holds, etc.



MyNKU Student Self-Service

Academics and Online Registration

Search for and add courses to your registration cart, then “Register” your selected courses.



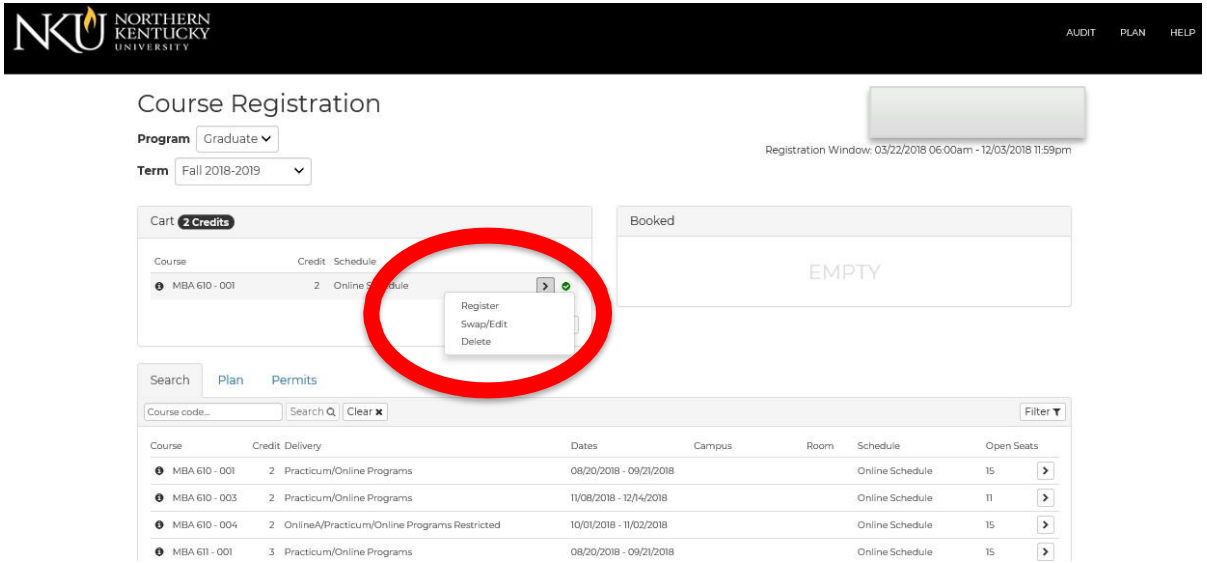
Registration Information

- Last day to add/drop courses for fall:
  - Full session – Monday, August 28th
  - 5 week session 1 – Wednesday, August 23rd
  - 7 week session 1 – Thursday, August 24th
- Unless you have a hold on your account, no action is needed in order to be eligible to register
- Course evaluations
  - Must complete or opt-out of the e-mailed evaluation (sent 2 weeks prior to end of courses)
  - If no action is taken, 2-3 week delay in accessing course grades

MyNKU Student Self-Service

Academics and Online Registration

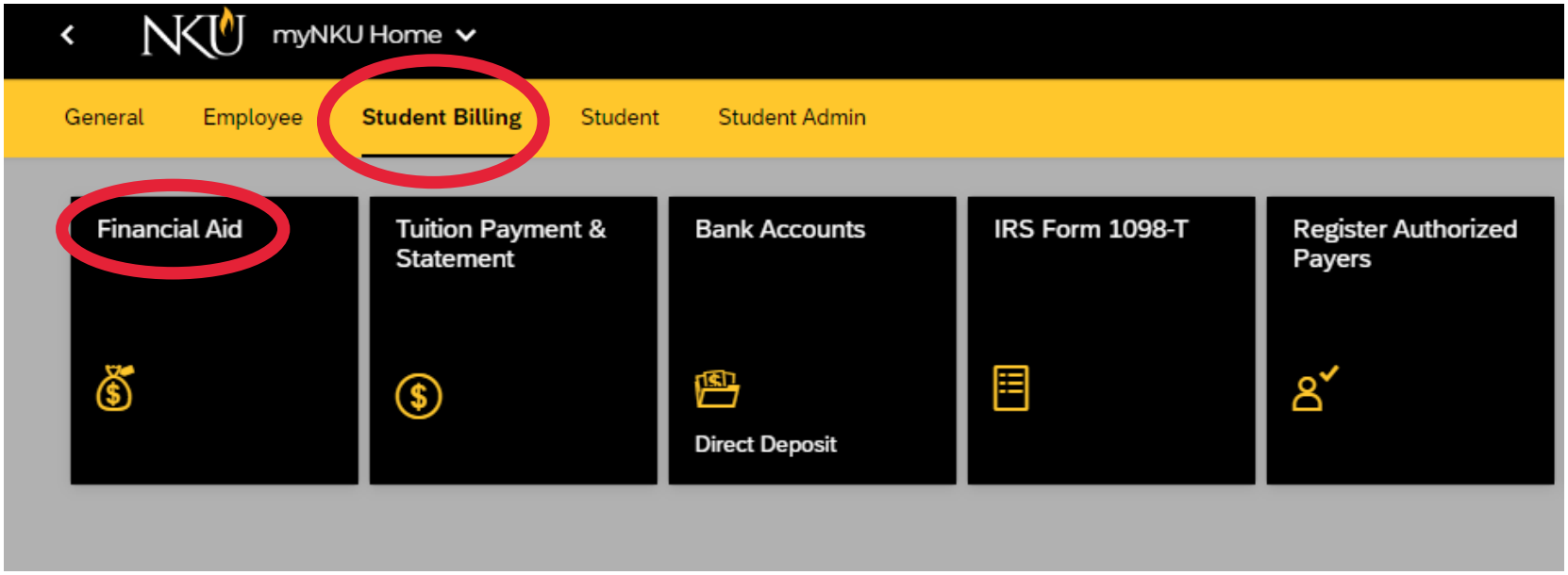
If you wish to <u>withdraw</u> from a course, you may "Cancel/Delete Registration" by selecting the appropriate choice in the dropdown menu.



Refer to the Academic Calendar, which is available in Quick Links, for withdrawal deadlines.

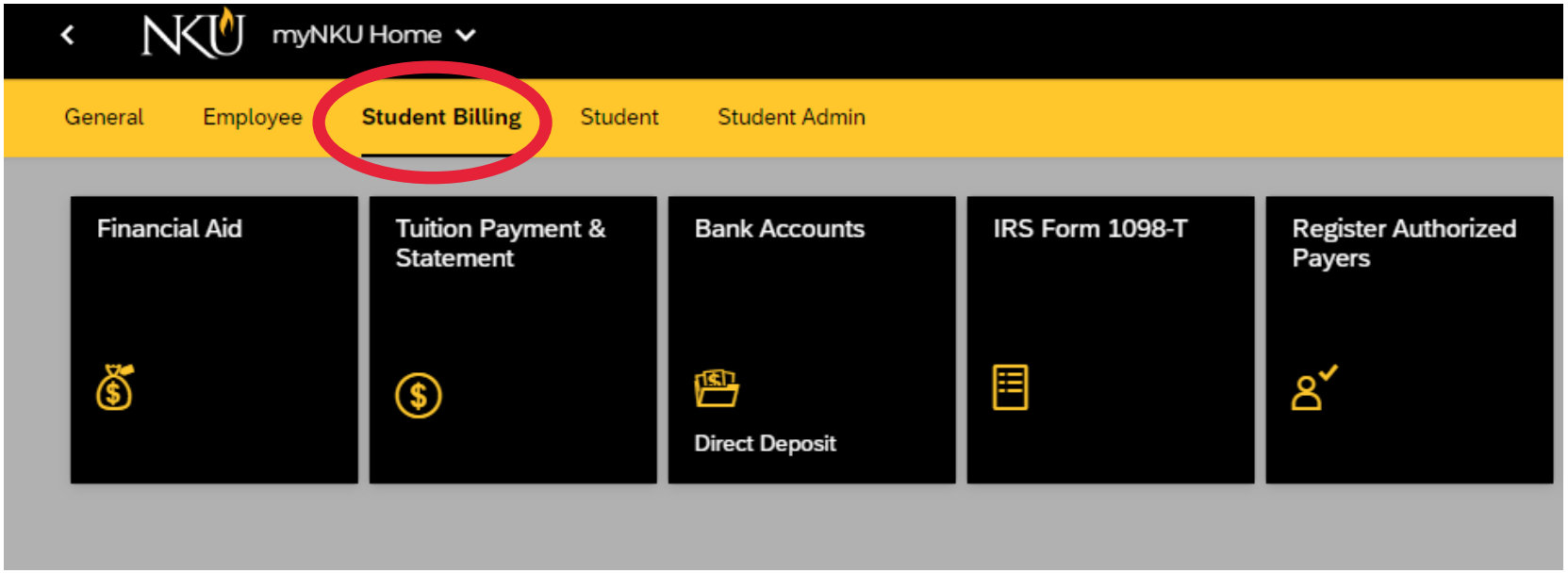
MyNKU Financial Aid

Use this tab to view your awards and accept or decline federal student loans.



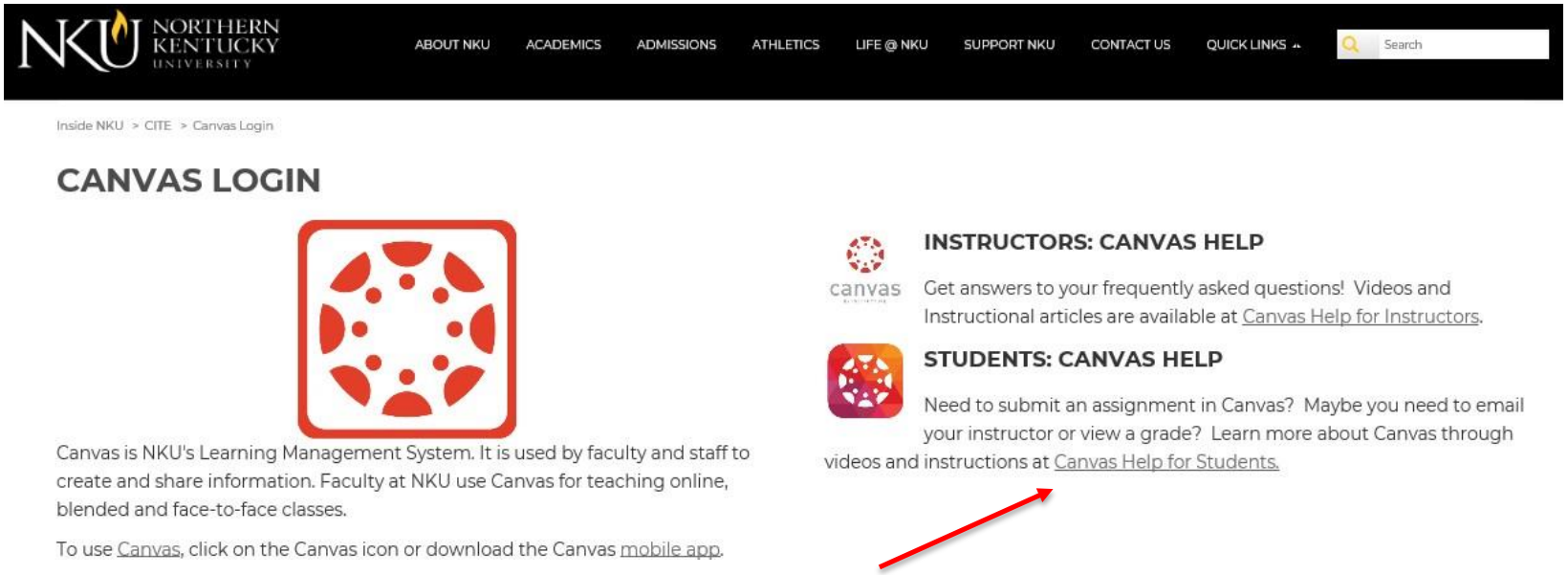
MyNKU Student Billing

Use this tab to view your tuition and fees charges, pay your bill, obtain your IRS Form 1098-T, and view holds on your account.

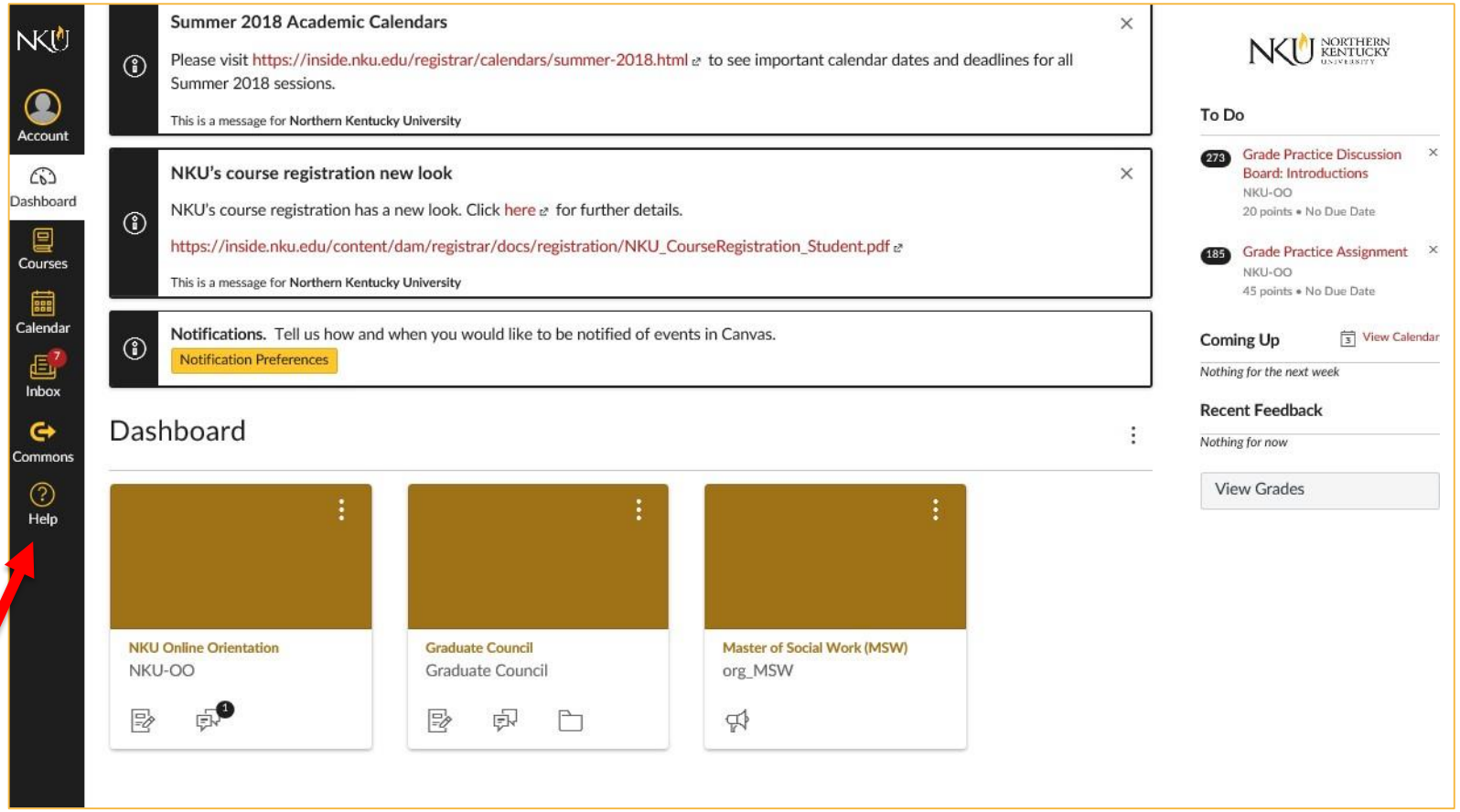


Canvas

Log in to Canvas at http://canvas.nku.edu using your NKU username and password.



Canvas Dashboard



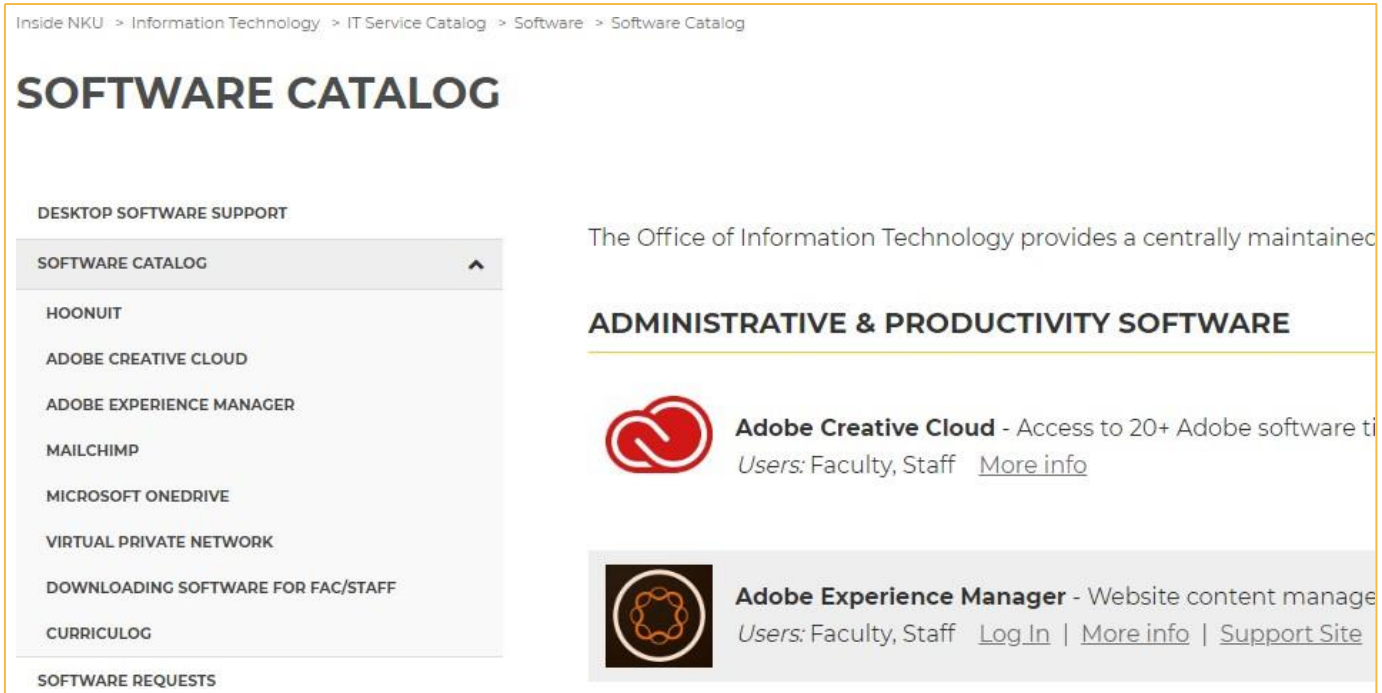
NKU Non-Attendance Policy

- Students are expected to attend or log into Canvas during the first scheduled class session of each course enrolled.
- If you know you will be absent, you **must** contact your instructor prior to the first class and request to remain in the course.

NKU Software

Visit the IT Service Catalog for access to software such as Microsoft Office.

https://inside.nku.edu/it/service-catalog/software/softwarecatalog.html



Academic Policies

- Good standing – 3.0 cumulative GPA
  - Below 3.0 will result in Academic Probation
  - Students can take up to 9 hours on probation before considered for dismissal
- Grades of C and below – limit of 2
- Full (6) and part time (3) enrollment status
- Degree completion time:
  - Six years for certificate and master's students
  - Eight years for doctoral students
- Courses expire after eight years

Transfer Credit Policies

- Students may transfer up to 40% of their degree program
  - Must be from an accredited higher education institution
  - Only courses with a B or better earned will transfer
  - Courses <u>must</u> have been taken for graduate credit
  - Decisions made by graduate program director; obtain permission prior to enrolling
- Graduate students may also take courses through the Greater Cincinnati Consortium of Colleges & Universities (GCCCU)

Graduate Catalog & Concentrations

- Accessible at catalog.nku.edu – be familiar with it!
- Option to change catalog year and/or concentration within your program
  - Needs graduate program director approval
- Cannot change program of study without a new application for admission
- Graduate Certificates & Micro-credentials
  - Able to add to any master's or doctoral program
  - Apply for certificates & micro-credentials via graduate application for admission

Graduate Assistantship Policies

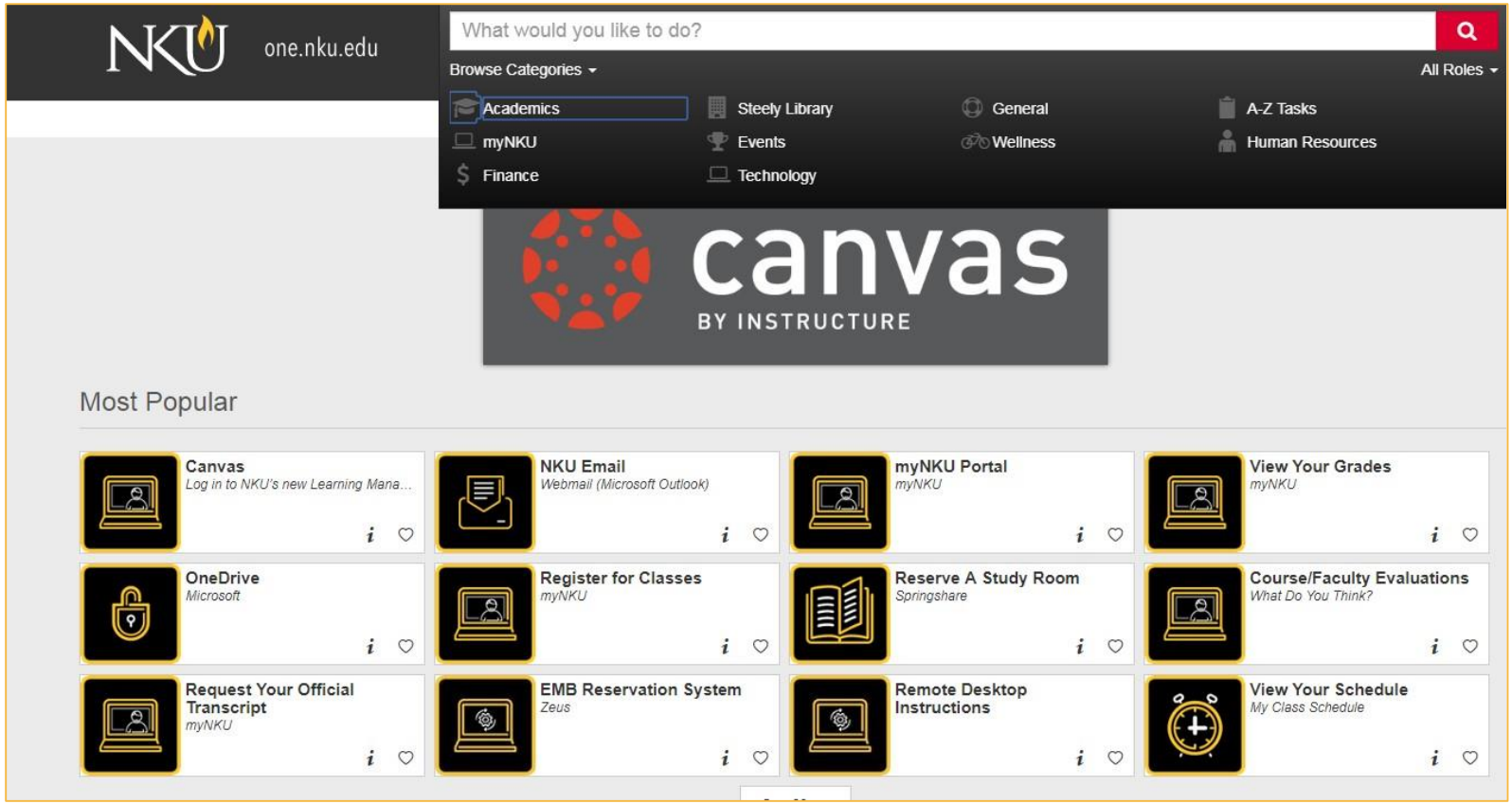
- Eligibility requirements
  - Full-time enrollment (6 hours)
  - Maintain 3.0 GPA
  - Able to work 10-24 hours per week
  - Apply online at https://jobs.nku.edu, click "Students"
  - Restrictions with online students

- Benefits
  - In-State equivalent tuition covered (up to 9 credits)
  - Hourly stipend for hours worked (paid bi-weekly)

Miscellaneous Policies

- Office of Student Conduct, Rights and Advocacy
  - Sexual Assault Prevention for Graduates
- Code of Student Rights and Responsibilities
- Graduate Student Honor Code
  - Academic Dishonesty (Plagiarism)
  - Research Misconduct
  - Ethical Violations

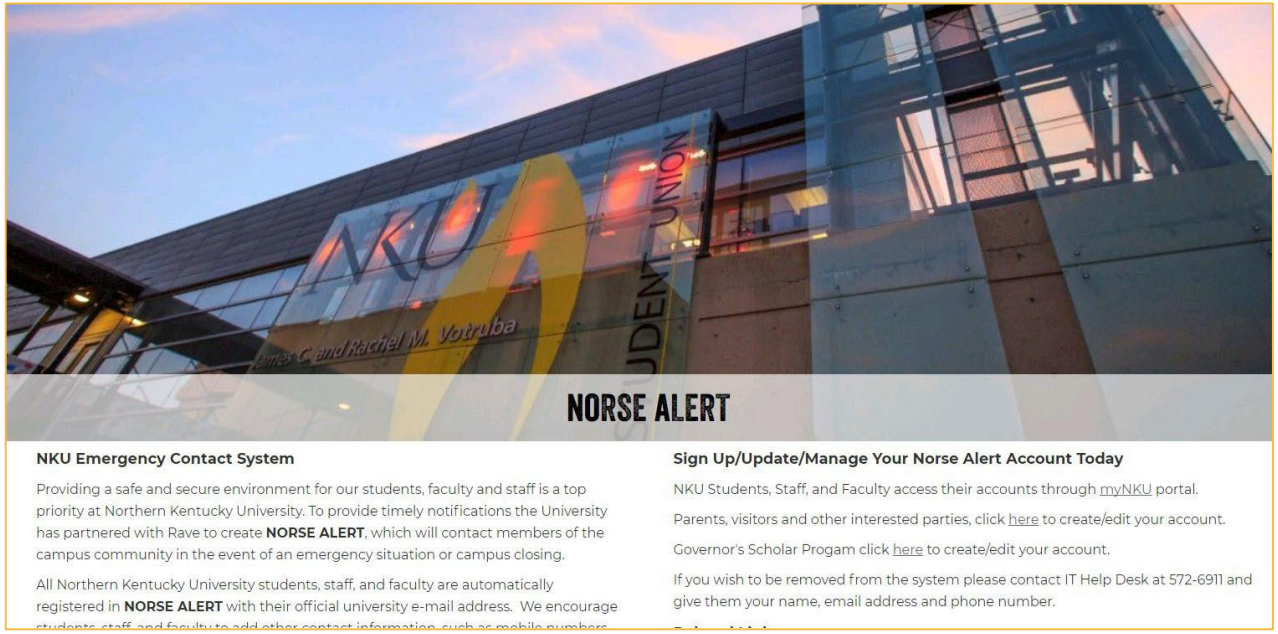
Stay Connected & Informed: one.nku.edu



Connect
Mobile App

Connect
Norse A!ert

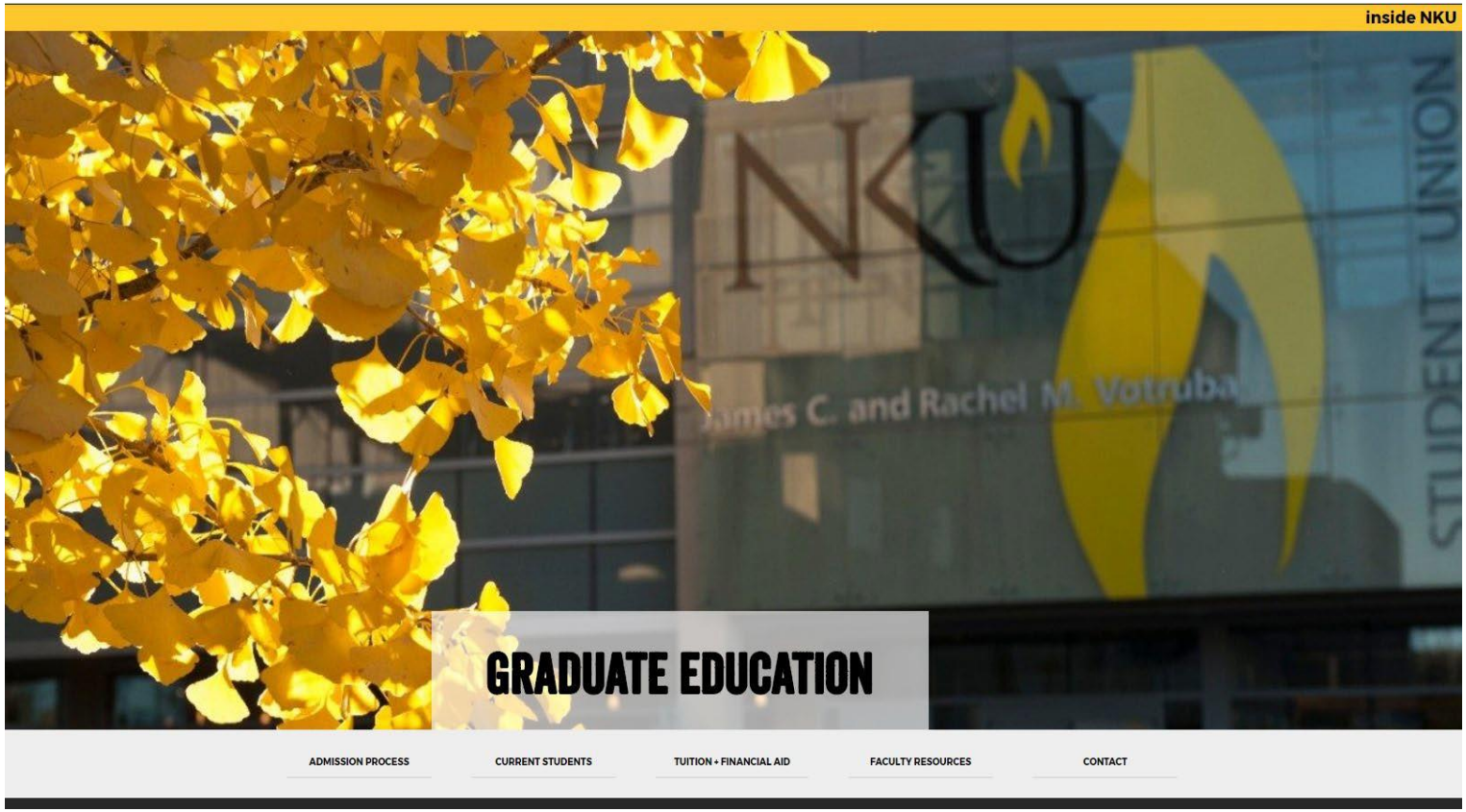
- Sign up for NKU's Emergency Contact System by visiting http://norsealert.nku.edu.
- Register for texts, emails and/or voice message alerts.
- You can sign in and edit this account at any time.



Connect

Office of Graduate Education

Familiarize yourself with our website, resources and social networks as well! nku.edu/graduate



Connect
Office of Graduate Education

Follow us for important updates and current events:

Facebook - facebook.com/NKUGraduate

Instagram: instagram.com/nkuoge/

Twitter: twitter.com/nkugraduate

FAQ’s contact offices

- Registrar’s Office: registration, transcripts, student record.
- Financial Aid: FAFSA, aid eligibility and acceptance, loan deferment.
- Student Account Services: tuition, student bills, tax forms.
- IT Help Desk: myNKU issues, email issues, all technology issues.
- Program Director/Advisor: course selection, course availability, transfer credit, changing concentration

Best of luck this semester!

Feel free to contact the Office of Graduate Education at any point during your graduate school journey. We are here to support you!

NKU | Office of Graduate Education