SPACE MANAGEMENT & DEFERRED MAINTENANCE COMMITTEE

Purpose:
As one of the budget governance committees, advises on the allocation of resources for physical improvements and asset preservation across the University, and addresses space management issues relevant to the budget model.

Charge:
- Advise on the use of the deferred maintenance fund and the allocations of its resources to support physical improvements across the University.
- Recommend priorities among major deferred maintenance projects for periodic and as-needed improvements.
- Serve as a broker for units wishing to give up or acquire space and ensure a standard process takes place to audit space types.
- Advise on the development of policies and procedures for the management and brokerage of space.
- Ensure space data is accurate and reliable by consistently monitoring updates to the University’s space database to support accurate and equitable space-based cost allocations. Space audits, to that end, should be conducted as necessary.
- Review prior year deferred maintenance levels and project funding decisions, review proposed major deferred maintenance project requirements, make recommendations to University leadership on deferred maintenance funding levels, and make deferred maintenance allocation pools for major and minor deferred maintenance projects.
- Make meeting agendas and minutes available to assure full transparency regarding the funding of deferred maintenance projects, as these projects have significant impact on academic and central unit stakeholders across the institution.
- Provide support to determine and define components of the Facilities Service Level Agreement, outlining the levels of services that units receive in return for their Facilities cost allocations (“space charges”).

Membership Guidelines:
Chair - Assistant Vice President for Facilities** Dean
Dean
Associate Provost and Dean of the Libraries
AVP, Student Engagement and Business Operations Academic Department Chair
Faculty Member**
Staff Congress Secretary** Chief Financial Officer**
Director of Campus and Space Planning* Comptroller*
 Associate Athletics Director* Director, Operations & Maintenance*
 *non-voting member
 **ex officio (by virtue of office)

Membership Appointment:
University President

Membership Terms:
Except for ex officio members, appointments should be made for two-year periods to achieve broad and diverse representation over time. A phased roll-on/roll-off approach is recommended to ensure this and the other budget governance committees establish a consistent approach to decision making and transmit this approach to new appointees. To accomplish this orderly and gradual turnover of members, some inaugural committee members will need to serve terms longer than two years.

Frequency of Meetings:
Varies
Expected Lifespan:
Ongoing

Reporting Requirements:
Annual recommendation to budget Executive Committee about the level of funding for deferred maintenance and prioritized listing of projects

Operating Procedures:
???

Relationship to Other Committees:
Works with other budget governance committees, including Central Unit Allocations Committee, Budget Executive Committee, and University Curriculum Committee.

Typical Date of Membership Turnover:
Varies

Responsible Office:
Assistant Vice President for Facilities

Administrative Contact Name & Position:
Sayed Zaidi (zaidi@nku.edu), Associate Vice President for Facilities

Website:
https://inside.nku.edu/newbudgetmodel/budget-governance.html

Membership Roster (2021-22)

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<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>DEPARTMENT</th>
<th>COMMITTEE AFFILIATION</th>
<th>COMMITTEE ROLE</th>
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<tr>
<td><strong>Leadership</strong></td>
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<tr>
<td>Syed Zaidi</td>
<td>Assistant Vice President,</td>
<td>Administration and Finance</td>
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<td>Chair</td>
<td><a href="mailto:zaidi@nku.edu">zaidi@nku.edu</a></td>
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<tr>
<td>Ginni Fair</td>
<td>Dean</td>
<td>Academic Affairs</td>
<td>College of Education</td>
<td>Member</td>
<td><a href="mailto:fairg1@nku.edu">fairg1@nku.edu</a></td>
</tr>
<tr>
<td>Diana McGill</td>
<td>Dean</td>
<td>Academic Affairs</td>
<td>College of Arts &amp; Sciences</td>
<td>Member</td>
<td><a href="mailto:mcgill@nku.edu">mcgill@nku.edu</a></td>
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<tr>
<td>Andrea Falcone</td>
<td>Dean of the Libraries</td>
<td>Academic Affairs</td>
<td></td>
<td>Member</td>
<td><a href="mailto:falconeal@nku.edu">falconeal@nku.edu</a></td>
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<tr>
<td>Arnie Slaughter</td>
<td>AVP, Student Engagement &amp; Business Operations</td>
<td>Student Affairs</td>
<td></td>
<td>Member</td>
<td><a href="mailto:slaughtera@nku.edu">slaughtera@nku.edu</a></td>
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<tr>
<td>Aron Levin</td>
<td>Dept. Chair, Marketing, Sports Business &amp; Const Mgmt</td>
<td>Academic Affairs</td>
<td></td>
<td>Member</td>
<td><a href="mailto:levina@nku.edu">levina@nku.edu</a></td>
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<tr>
<td>Kimberly Wiley</td>
<td>Staff</td>
<td>Congress, Secretary</td>
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<td>Member</td>
<td><a href="mailto:wileyk2@nku.edu">wileyk2@nku.edu</a></td>
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<tr>
<td>Ben Figueroa</td>
<td>Interim Chief Financial Officer</td>
<td>Administration and Finance</td>
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<td>Member</td>
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<tr>
<td>Mary Paula Schuh</td>
<td>Director, Campus and Space Planning</td>
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<td>Non-voting member</td>
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<tr>
<td>Russ Kerdolff</td>
<td>Comptroller</td>
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<tr>
<td>Daniel McIver</td>
<td>Associate Athletics Director</td>
<td>Athletics</td>
<td></td>
<td>Non-voting member</td>
<td><a href="mailto:mciverd1@nku.edu">mciverd1@nku.edu</a></td>
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<tr>
<td>William Moulton</td>
<td>Director of Operations and Maintenance</td>
<td>Administration and Finance</td>
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<td><a href="mailto:moultonw1@nku.edu">moultonw1@nku.edu</a></td>
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