

## **Portfolio Review Guidelines**

## **BFA Art History**

Student should prepare a portfolio of at least 4 papers that include examples of critical, descriptive and research writing. These papers should be from Art History classes, but may also be papers produced in other humanities courses like Literature, History or Religion.

Papers will be submitted prior to the scheduled review.

Student should also submit at least 6 examples of studio work they have completed during their academic career. These works should demonstrate their best efforts, technically and aesthetically and should demonstrate as broad a range as possible of exploration in medium and technique.

### **Guideline to Paper portfolio:**

Papers should reflect student's abilities in writing, research, and analysis.

Please submit papers in the following condition.

Papers should be retyped with all grammatical errors corrected.

I expect students will have reworked their papers according to other recommendations made by the faculty who originally evaluated them.

Papers should be double-spaced.

Research papers should adhere to some recognized style of citation; I prefer Turabian or MLA. Sources must absolutely be cited in the text.

Papers should be organized in a 1" binder and should be clearly labeled by type: i.e. research, critical or descriptive. Label should also indicate course and date of original completion.

Illustrations are acceptable but not mandatory.

The three binders of papers should be submitted 2 weeks prior to the scheduled review to provide the committee adequate time to review them.

At the time of review students should be prepared to discuss their papers as well as their artwork.