



MEMORANDUM

TO: Full Time General Faculty
FR: Greg Hatchett, Faculty Senate Elections Committee
DA: November 3, 2009
RE: CALL FOR NOMINATIONS TO FACULTY SENATE

You will find attached the calls for nominations for the **Faculty Senators At-Large, the Peer Review Advisory and Hearing Committees, the Financial Exigency Condition Committee, and Complaint Process Advisory Committee** elections. The nomination forms are printed on the bottom of the "call" with the details of the election procedures. The procedures vary according to the nomination requested so *please read each form carefully*.

For your information! The general faculty consists of all tenured, tenure-track, and "full-time non-tenure track renewable faculty". The general faculty of the College Arts & Sciences, Education & Human Services, Informatics, Health Sciences and the Chase Law School will be able to cast their votes for At-Large Faculty Senators. We are also seeking nominations for the Peer Review Advisory and Hearing Committees, the Financial Exigency Condition Committee, and Complaint Process Advisory Committee, till November 20, 2009. More information concerning the voting procedures will follow in the coming weeks.

If you have any questions, contact the Faculty Senate Office, hilesq1@nku.edu or Greg Hatchett, hatchettg@nku.edu. For more information or reference, you can find a list of the current Faculty Senate members, their term of office, and other valuable information on the Faculty Senate home page <http://facultysenate.nku.edu/index.php> .

Timetable for the 2009 Faculty Senate Elections

The Week of November 2nd 2009

Announcement to the General Faculty with call for nominations for At-Large Senators to serve from 1 July 2010 to 30 June 2012; for Complaint Advisory Committee to serve from 1 July 2010-30 June 2012; for Financial Exigency Committee to serve from 1 July 2010-30 June 2012; for Peer Review Committees 1 July 2010-30 June 2014.

College	Number of At-large to be Elected
Arts & Science	4 (plus alternates)
Informatics	4 (plus alternates)
Chase	1 (plus alternate)
Education & Human Service	2 (plus alternates)
College of Health Profession	1 (plus alternate)

Other Committees to Hold Elections	Numbers to be Elected
Peer Review Advisory Committee	1 + 5 alternates
Peer Review Hearing Committee	1 + 5 alternates
Complaint Process Advisory Committee	Need reps Education. Business & Chase Law + Alternates
Financial Exigency Condition Committee	6 are still needed

Friday, November 20, 2009

Nominations due back in the Office of the Faculty Senate

Week of November 23 thru December 4, 2009

Ballots will be posted on website and voting begins.

Friday December 4, 2009

Voting on-line ends by 4:30 pm; Election Complete.

Friday December 11, 2009

Election results are announced

During the first two weeks of the Spring Semester (January Meeting) the incumbent President of the Faculty senate calls a special meeting of the 2009 - 2010 Senate (newly-elected members and those returning for their second term of office). The purpose of this meeting is to elect the officers of the new Senate that takes office on 1 July 2010.

CALL FOR NOMINATIONS FOR AT LARGE SENATORS

Two Year Term: 1 July 2010 to 30 June, 2012

Based upon the apportionment and the expiration of the terms of some of the current at-large college senators, the following vacancies need to be filled at this time for the 1 July 2010 to 30 June 2012 term.

- College of Arts & Sciences— 4 Senators to be elected
- College of Informatics— 2 Senators to be elected
- Chase College of Law—1 Senator to be elected
- Education & Health Services -- 2 Senators to be elected
- Health Professions--- 1 Senator to be elected

The current call is for nominations for these at-large college positions. Nominees may **be nominated by any full-time faculty member in any college**; however, **voting on the nominee is restricted to tenured/tenure track members and full-time renewable faculty of the nominee's college**. To be eligible to serve on the Faculty Senate, a faculty member must be full-time tenured or tenure-track faculty who has held a faculty appointment for at least one academic year before assuming a senate seat and who spends 25% of the time or less in an administrative appointment, or full-time non-tenured track renewable faculty.

According to the Faculty Senate Constitution, nominees must give consent in writing that they are willing to run for Faculty Senate. To nominate a candidate, complete the form below and return to the Faculty Senate Office AC 105 by **Friday, November 20, 2009**. Feel free to nominate yourself. The general election will be held from **4:30 PM, November 23th, 2009 to 4:30, December 4, 2009**.

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NOMINATION FORM - Must be returned Friday, November 20, 2009
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NOMINATION FOR AT-LARGE SENATORS

I nominate _____ for senator at-large from the following college:
(Please print legibly)

(Check only one)

- College of Arts & Sciences _____
- College of Informatics _____
- Chase _____
- Education & Health Services_____
- College of Health Professions_____

Signed _____
(Signature of nominator)

I, _____, am willing to serve if elected Senator-At-Large.
(Signature of nominee)

Date: _____

FYI: If the nominee would like to submit a small bio and photo, maybe their website, please do so via email to hilesq1@nku.edu .

**CALL FOR NOMINATIONS FOR
COMPLAINT PROCESS ADVISORY COMMITTEE
Two Year Term: 1 July 2010 to 30 June, 2012**

One of the sections of our Faculty Handbook adopted in 1994 established a complaint process by which complaints other than those heard by the peer review committees can be resolved. (See Part One, Section XV.C, Faculty Policies and Procedures Handbook.) The committee consists of one at-large, tenured, full-time faculty member from each college elected by her/his peers. The colleges that need representation are Education and Human Services, Business, Chase Law & University Programs. The term of office is two years, 1 July 2010 to 30 June 2012. Nominees may **be nominated by any full-time faculty member in any college**; however, **voting on the nominee is restricted to tenured/tenure track members and full-time renewable faculty of the nominee's college.**

According to the Faculty Senate Constitution, nominees must give consent in writing that they are willing to run for Faculty Senate. To nominate a candidate, complete the form below and return to the Faculty Senate Office AC 105 by **Friday, November 20, 2009**. Feel free to nominate yourself. The general election will be held from 4:30 **PM, November 23th, 2009 to 4:30, December 4, 2009**.

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NOMINATION FOR COMPLAINT PROCESS ADVISORY COMMITTEE

I nominate _____ to serve on the Complaint Process Advisory Committee from:
(Please print legibly)

(Check only one)

- College of Business _____
- Chase College of Law _____
- College of Education & Human Services _____

Signed _____ College: _____
(Signature of Nominator)

I, _____, am full-time tenured faculty, and I am willing to serve if elected.
(Signature of nominee)

Date: _____

FYI: If the nominee would like to submit a small bio and photo, maybe their website, please do so via email to hilesq1@nku.edu .

**CALL FOR NOMINATIONS FOR
THE PEER REVIEW COMMITTEES
Four Year Term: 1 July 2010 to 30 June 2014**

The duties of members of the Peer Review Advisory and Peer Review Hearing committees are outlined in the Faculty Handbook Article XV. Each committee consists of five members and five alternates. Nominees may **be nominated by any full-time faculty member in any college**; however, **voting on the nominee is restricted to tenured/tenure track members and full-time renewable faculty**. Nominees for vacancies on these committees must be full-time tenured faculty members. However, *** no department may be represented by more than one person on any committee**. The top five, according to the frequency of votes will constitute **the committees**, and the next five, according to frequency of votes, will be **the alternates** to the committees. In the event of a tie, the matter will be settled by the Elections Committee, with the advice and consent of the affected individuals and the President of the Faculty Senate. Of the top five elected committee members of the P.R. Advisory Committee, the two top vote getters will serve for four years (**1 July 2009 to 30 June 2013**); the next two will serve for two years (**1 July 2009 to 30 June 2011**). Of the top five elected committee members of the P.R. Hearing Committee, the top three voter getters will serve for four years (**1 July 2009 to 30 June 2013**), and the next three will serve for two years (**1 July 2009 to 30 June 2011**). The results of the election process will be reported to the Elections Committee and the then to the general faculty. In order to have the necessary alternates at least **eight (8)** nominees are needed for the Peer Review Hearing Committee and **seven (7)** on the Peer Review Advisory Committee.

According to the Faculty Senate Constitution, nominees must give consent in writing that they are willing to run for Faculty Senate. To nominate a candidate, complete the form below and return to the Faculty Senate Office AC 105 by **Friday, November 20, 2009**. Feel free to nominate yourself. The general election will be held from **4:30 PM, November 23th, 2009 to 4:30, December 4, 2009**.

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NOMINATION FOR PEER REVIEW COMMITTEES

***Departments already represented on these committees include **Psychology, Education, Geology, Communication, Economics, Steely, and Health Professions**. All other departments may apply.**

I nominate _____ for a vacancy on the Peer Review Committee checked below.
(Please print legibly)

Signed _____
(Signature of Nominator)

I, _____, am full-time tenured faculty, and I am willing to serve on the
(Signature of nominee)

(Check only one):

- Peer Review Advisory Committee _____
- Peer Review Hearing Committee _____

Date: _____

FYI: If the nominee would like to submit a small bio and photo, maybe their website, please do so via email to hilesq1@nku.edu .

**CALL FOR NOMINATIONS
FOR THE
FINANCIAL EXIGENCY COMMITTEE**

Two Year Term: 1 July 2010 to 30 June 2012

This Committee consists of five (5) faculty members who are either tenured or tenured track faculty to be appointed by the President from an existing pool of eight (8) faculty chosen from all eligible faculty members at a general election conducted annually by the Faculty Senate. The purpose of the Committee is to study the university's financial condition when a funding crisis may be imminent and to assess possible ways of meeting such a crisis. Nominations are being accepted for the pool of eight faculty from which the Committee would be selected. Nominees may **be nominated by any full-time faculty member in any college**; however, **voting on the nominee is restricted to tenured/tenure track members and full-time renewable faculty.**

According to the Faculty Senate Constitution, nominees must give consent in writing that they are willing to run for Faculty Senate. To nominate a candidate, complete the form below and return to the Faculty Senate Office AC 105 by **Friday, November 20, 2009**. Feel free to nominate yourself. The general election will be held from **4:30 PM, November 23th, 2009 to 4:30, December 4, 2009**.

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**NOMINATION FOR
FINANCIAL EXIGENCY CONDITION COMMITTEE**

I nominate _____ to serve on the Financial Exigency Committee.
(Please print legibly)

Signed _____
(Signature of nominator)

I, _____, am willing to serve if elected on the Financial Exigency Committee.
(Signature of nominee)

Date: _____

FYI: If the nominee would like to submit a small bio and photo, maybe their website, please do so via email to hilesq1@nku.edu .