

### **3. BY LAWS**

The Faculty Benefits Committee will maintain By Laws for the evaluation of faculty development program applications. These By Laws must be approved by the Faculty Senate and the Provost. Copies of the By Laws must be available to any faculty member from the chair of the Faculty Benefits Committee.

### **4. EVALUATION**

In evaluating and ranking applications, the following are the primary factors that will be considered:

- a. how well the proposal meets the purposes of the program for which application is made;
- b. the value of the project to the applicant's growth and professional status; the value of the project to the scholarly community;
- d. the value of the project to the applicant's teaching responsibilities and students;
- e. the value of the project to the University;
- f. the value of the project to the non-academic community;
- g. the probability that the project will be carried out (to be measured in terms of the applicant's background, previous success, and attainability of the goals stated);
- h. the ability of the applicant to convey the content and importance of the project to those outside his/her own academic discipline;
- j. investigation of alternative funding sources, and/or the possibility of the project leading to future grants;
- k. other income the project has or may generate;
- m. the urgency of the project to be undertaken; and
- n. overall quality of the proposal.

Other things being equal, preference should be given, first, to a candidate who has not previously received a Program award; second, to a candidate without tenure; and, third, to a candidate who received a Program award the longest time ago.