

Northern Kentucky University
College of Education and Human Services
Alternative Admissions Policy to Teacher Education Programs

To be admitted into the teacher education programs in the College of Education and Human Services (COEHS) at Northern Kentucky University a student must meet the following criteria:

- attained a grade-point average of at least 2.50 on a 4.00 scale.
- completed a minimum of 48 semesters hours of course work.
- achieved a 21 composite on the ACT OR 1470 combined (3 parts) on the SAT OR the following scores on the PPST: Reading- 173; Writing- 172; and Math- 173.
- proved computer proficiency by passing an approved computer course with a C or better, passing an approved computer competency test, or by transferring an equivalent course.

This alternative admissions policy is for those students achieving all of the above criteria EXCEPT the required ACT/ SAT/ PPST scores. Students who do not meet the standardized testing requirements may petition to the Admissions Appeals Committee to be admitted into the teacher education programs IF they have:

- Attained a 20 ACT composite score AND an overall GPA of 3.0 or higher OR
- Attained a 19 ACT composite score AND an overall GPA of 3.25 or higher

Students are strongly encouraged to make an appointment with their advisor before completing the steps below and applying through the alternative admissions policy.

To petition for alternative admission into a teacher education program the student must present the following evidence to the Admissions Appeals Committee during the semester BEFORE he/she plans to go into the admissions semester **AND PRIOR to November 15 for the spring semester or May 1 for the fall semester. Notification of acceptance will be sent after final grades have been posted.**

1. Letter of application which describes the attributes you possess (knowledge, skills, and dispositions) for becoming a successful education student.
2. ACT test results which indicate a 19 or 20 composite score. This evidence **must be** a copy of your official scores from ETS or your unofficial NKU transcript which has the scores listed on it.
3. Evidence that you have taken the ACT test at least twice while attending a university, with the most recent one taken within the last 12 months.
4. An overall GPA matching the above criteria, through an unofficial university transcript.
5. Two letters of recommendation from NKU faculty or, if a new transfer student, from the most recent university you attended within the last year. The letters should describe the attributes you possess (knowledge, skills, dispositions) for becoming a successful education student.
6. Successful completion of ENG 291 with a B or better OR successful completion of the education writing sample test.
7. Evidence of participation in at least 10 hours of ACT Test Preparation BEFORE taking the most recent ACT test during your college years. This evidence **MUST** be one of the following: 1) completion of ACT Test Prep course, 2) documented tutoring with the NKU Learning Assistance Program on official LAP forms, or 3) documented tutoring by a certified teacher on school letterhead, which is signed and includes contact information.

You should assemble the above information in a packet in the following order:

1. Letter of application
2. Transcript with ACT scores, Overall GPA, and ENG 291 grade of B or better.
3. If ACT scores are not on transcript, then include the ACT scores sent from ETS.
4. If completing writing proficiency test, include evidence of successful completion.
5. Letters of recommendation.
6. Test Preparation evidence.

After the turn in date each semester, the Admissions Appeals Committee will meet to discuss the evidence supplied by the student, render its recommendation, and communicate that recommendation to the Teacher Education Committee (TEC). The TEC will then discuss the recommendation and make the final decision on the student's acceptance into the teacher education program. The COEHS Associate Dean for Undergraduate Programs will then send a letter to the student communicating the decision of the TEC. Any student denied admission to a teacher education program via the alternative admissions policy can reapply for alternative admissions the next semester or be admitted via the "regular" teacher education admissions policy.

The Admissions Appeals Committee consists of the following: Associate Dean for Undergraduate Programs, who will serve as chair, TESL department chair, a student representative, a representative of the COEHS Advising Office, the Coordinator of Student Teaching, the Coordinator of Admissions' Practicum, the Minority Recruitment Coordinator, and an Arts/Science professor from the Teacher Education Committee.

Please note: Candidates seeking admittance to the elementary education program or the middle grades math emphasis program, via the Alternative Admissions procedure, must still attain the required ACT math score for MAT 140 and 141. They are as follows:

- Open only to students majoring in elementary or middle grades education.
PREREQ: Mathematics ACTE score of 20 or higher,
- OR Mathematics ACTE score of 19 and a grade of C or better in MAH 091
- OR Mathematics ACTE score of below 19 and a grade of C or better in MAHD 095, and a grade of C or better in MAH 091.

December, 2008