

- Instructor:** Dr. K. Walters
SC 348
572-5315
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<http://www.nku.edu/~walterske>
- Office Hours:** I have an open office policy, so stop by whenever you have a question (I will not always be in my office but will indicate where I can be found). My formal office hours are as follows: M 9:00 – 10:00 and 3:00 – 4:30, T 9:00 – 10:30, W 9:00 – 10:00, R 9:00 – 10:30, and F 9:00 – 10:00. Feel free to make an appointment for any other time.
- Prerequisite:** High school chemistry or CHE 110 or equivalent
Corequisite: CHE 120L (any section)
- Required Text:** *Chemistry*, by Raymond Chang (7th Edition), WCB/McGraw-Hill, New York, 2002.
Course Content: Chapters 1–11.
- Internet:** The NKU Blackboard website is used extensively in this course (<http://learnonline.nku.edu>). Course announcements, suggested homework problems (and their answers), grades, online supplementary materials, discussion boards, and online quizzes are available *only* through the site, and you are responsible for all posted information. Take advantage of all the presented material (especially the discussion board), and please post questions to me on the discussion boards if possible rather than sending me email. You should also utilize the NKU General Chemistry website (http://www.nku.edu/~chemistry/general_chem/), where you will find helpful handouts and old exams.
- Attendance:** Attendance will be taken in class via CPS at the beginning of class. If you arrive late you must let me know that you attended lecture at the end of the period, or you will be counted absent. If you are absent, you should email me **on the day of the missed lecture** with an appropriate reason, or your absence is considered unexcused. You get 3 “free” unexcused absences during the term. Any additional unexcused absences will result in the deduction of 2 points from your final course grade. Even if you are absent, you are responsible for all information, material, and assignments presented in lecture in addition to any material posted on Blackboard.
- Participation:** During lecture you will be asked to answer questions in class to determine mastery of the different topics that we are currently discussing. You will answer these multiple-choice questions via CPS, which keeps a record of your participation and right/wrong answers. I use this information to see who needs additional help on particular topics as well as who is actively participating in the lecture. Even if you are present but choose not to participate, you risk losing points in the “Attendance / Participation” portion of your final grade.
- Homework:** Suggested end of chapter problems will be assigned for each chapter. While these assignments will not be collected and graded, it is *strongly* recommended that you complete them. I tend to take questions directly from these problems when I write quizzes and exams, so it is in your best interest to do them! You should plan on spending a minimum of 6-8 hours per week studying for this course.
- Quizzes:** There will be ten quizzes conducted online during the term. The day of the week and time period when quizzes will be administered will be determined by the class. Each quiz is worth 10 points and will consist of five or six true/false, multiple choice, and/or short answer questions. You will have 45 minutes to complete each quiz. Each student will not receive the same quiz, as each is a random combination of similar questions covering recent topics presented in lecture. You are expected to take your quiz individually and not work together (the NKU Honor Code applies). **There will be no makeup quizzes under any circumstance (including network problems), and missed quizzes will**

be assigned a zero grade. Note further that **unannounced** quizzes may be conducted in lecture during the term. You can expect at least three or four of these in-class quizzes. Only your ten highest quiz scores will count towards your final grade.

Exams: There will be three exams during the semester (9/16, 10/16, and 11/18) in addition to the comprehensive final exam (R 12/18, 10:10 – 12:10). Each student who misses any exams will be allowed **one** makeup exam during the semester **only if they contact me within 24 hours of the original exam date.** The makeup exam must be taken **within five weekdays** of the original test date. You will be required to provide an appropriate reason (and documentation) to qualify for a makeup exam. Note also that makeup exams are usually more challenging than the original exam.

Calculators: Programmable and graphing calculators are not permitted during exams. Calculators should be brought to class every day, as they will be needed during lecture examples and will be necessary for taking the quizzes and exams. Under no circumstances may calculators be shared during exams, and the lack of an operable calculator will not excuse you from completing the problems! You should also **practice** with this calculator before you use it in an exam!

Grade Breakdown:	Quizzes (10 pts. each, highest 10 count)	= 100 points
	3 Tests (200 pts. each)	= 600 points
	Final Exam (275 pts.)	= 275 points
	Participation (25 pts)	= 25 points
	Total possible points	= 1,000 points

<u>Point Total</u>	<u>Grade</u>
900 – 1000	A
800 – 899	B
700 – 799	C
600 – 699	D
0 – 599	F

Course Evaluation: On selected Saturdays you will be given the opportunity to give me feedback on the course online. The evaluation will include two or three simple questions (what did you like/dislike? Is anything not making sense?). Each evaluation that you complete with some thought (“I like it” or “I hate it” do not count) will earn you 1 point added to your final grade. I consider these points the **sole opportunity** for extra credit in this course. Please do not ask me for any other methods of obtaining extra credit.

Other Notes:

- The NKU Honor Code is in effect for all quizzes and exams taken in this course. Make sure you are familiar with this policy by checking the following website: <http://www.nku.edu/~deanstudents/HonorCode.htm>
- This syllabus is subject to change. Check the NKU Blackboard website regularly for updates.
- No cell phones or pagers can be left on during class. Students who choose to leave their phones or pagers on will be asked to leave.
- No smelly, messy, or loud food is allowed in lecture. Please do not wear any hats during class.
- If there is any part of this syllabus that you do not understand, you must bring it to my attention within one week of its distribution.