

MASTER ADVISOR AWARD SELECTION COMMITTEE

Purpose:

Reviews and selects the recipients of the Outstanding Advisor Award for Northern Kentucky University

Charge:

- Collect and review nominations, select finalists, and choose recipients for two Outstanding Advisor Awards in two categories with one award given in each:
 - Outstanding Advisor in a Primary Role (professional advisor in a full-time advising role)
 - Outstanding Advisor in a Secondary Role (full-time position in a capacity other than advising, but with advising related duties)

Membership Guidelines:

- Coordinator of Norse Advising (Committee Chair)
- One (1) Department Chair
- One (1) Program Director
- One (1) Academic Advisor (ideally the previous year award winner)
- One (1) NKU student
- One (1) member of NKU leadership (an individual neutral to advising)

Membership Appointment:

- The Committee Chair (Coordinator) serves by virtue of position (ex officio).
- The other Committee members are identified by the Committee Chair, in consultation with the Vice Provost for Undergraduate Academic Affairs.

Membership Terms:

- Members are selected each year to represent stakeholders related to advising.
- Committee membership is only during the spring semester of the academic year.

Frequency of Meetings: Monthly or as determined by the Committee

Expected Lifespan: Ongoing

Reporting Requirements:

The final selection is reported to the Vice Provost for Undergraduate Academic Affairs.

Operating Procedures:

During the spring semester, the Committee does the following:

- determines the timeline for the selection process
- creates and distributes the nomination form for the Outstanding Advisor Award to all NKU students
- collects the nominations
- reviews and selects finalists for the award based primarily on student nominations
- selects the final recipients for the Outstanding Advisor Award

Relationship to Other Committees: N/A

Typical Date of Membership Turnover:

New members will be chosen annually, by the end of the fall semester.

Responsible Office: Vice Provost for Undergraduate Academic Affairs.

Administrative Contact Name & Position:

Megan LaDow, Coordinator Norse Advising (ladowm1@nku.edu) X6139

Website:

<https://inside.nku.edu/norseadvising/master-advisor-program/advisoraward.html>

Membership Roster (2019-20)

NAME	TITLE	DEPT.	COMITTEE AFFILIATION	COMMITTEE ROLE	TERM EXPIRES	EMAIL
Leadership						
Megan LaDow	Coordinator, Advising Programs	Norse Advising	Chair	Chair	n/a	ladowm1@nku.edu
Other Members						
Amanda Kilmer	Faculty	Organizational Leadership	Member	Selector	2019	kilmera@nku.edu
Cathleen Wolff	Faculty	College Health & Human Services	Member	Selector	2019	wolffc2@nku.edu
Emily Clemmons	Student	COI Student Representative	Member	Selector	2019	clemmonse1@mymail.nku.edu
Eric Brose	Director	Upward Bound	Member	Selector	2019	brosee@nku.edu
Jennifer Gardner	Faculty	Marketing, Sports	Member	Selector	2019	gardnerj@nku.edu

		Business & Construction Management				
Lynn Crane	Advisor, Undergrad Programs	Norse Advising	Member	Selector	2019	crane1@nku.edu
Rebekah Richardson	Advisor	College of Education Advising Center	Member	Selector	2019	richardsonr5@nku.edu